

**WELCOME TO TILLAMOOK HIGH SCHOOL**  
**Home of the Cheesemakers!**

Dear Students,

Welcome! Get ready for a fun year filled with exciting challenges and new experiences. To make this school year go quickly and be enjoyable, we encourage you to join some of the many clubs, sports, and organizations available here at Tillamook High School. Not only will you make lasting friendships, but you will participate in memorable activities. The more you become involved, the more memories you will have to look back on.

If you ever have questions, feel free to ask any of us; we will help you the best we can. We hope you have a successful year.

Sincerely,

Donna Nash, *THS Activities Director*

Trevor Scott, *Student Body President*

Cade Waud, *Student Body Vice-President*

Josh Haymond, *Student Body Secretary*

Kyle Fetzer, *Student Body Treasurer*

Elder Bravo, *Student Body Business Manager*

Tillamook School District #9 does not discriminate on the basis of race, religion, color, national origins, disability, marital status, sex or age in providing education or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights discrimination issues; Section 504 of the Rehabilitation Act of 1973 as amended; and the Americans with Disabilities Act.

The following have been designated to coordinate compliance with these legal requirements and may be contacted at the Tillamook School District office for additional information and/or compliance issues: *Randy Schild, Superintendent, phone (503) 842-4414.*

**These businesses are supporting excellence in education  
through the THS Renaissance Program.**

**Please join us in helping support these businesses.**

**Coliseum Theater**

**Lindsey's Lattes**

**Pepsi Cola of Tillamook**

**Diamond Art Jewelers**

**Tillamook PUD**

**Roby's Furniture**

**Anderson Florists**

**Main Street Pizza**

**Les Schwab Tire Center**

**Tillamook Motor Company**

**TLC Federal Credit Union**

**Tillamook County General Hospital**

**TCCA**

**Sweet Street Café**

**The Pancake House**

**Tillamook Computers**

**Rosenburg Builder's Supply**

\_\_\_\_\_  
Student Name

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## 2009-2010 Bell Schedules

Monday Late Start	
1st Period	9:00 - 9:41
2nd Period	9:46 - 10:27
3rd Period	10:32 - 11:13
4th Period	11:18 - 11:59
Lunch	11:59 - 12:29
5th Period	12:34 - 1:16
6th Period	1:21 - 2:03
7th Period	2:07 - 2:50

Tuesday - Friday	
Tutorial	7:40 - 8:00
1st Period	8:05 - 8:55
2nd Period	9:00 - 9:50
3rd Period	9:55 - 10:45
4th Period	10:50 - 11:40
Lunch	11:40 - 12:10
5th Period	12:15 - 1:05
6th Period	1:10 - 2:00
7th Period	2:05 - 2:55

Morning Assembly	
Tutorial	7:40 - 8:00
1st Period	8:05 - 8:49
2nd Period	8:54 - 9:38
3rd Period	9:43 - 10:27
Assembly	10:27 - 10:51
4th Period	10:56 - 11:40
Lunch	11:40 - 12:10
5th Period	12:15 - 1:05
6th Period	1:10 - 2:00
7th Period	2:05 - 2:55

Afternoon Assembly	
Tutorial	7:40 - 8:00
1st Period	8:05 - 8:55
2nd Period	9:00 - 9:50
3rd Period	9:55 - 10:45
4th Period	10:50 - 11:40
Lunch	11:40 - 12:10
5th Period	12:15 - 12:57
6th Period	1:02 - 1:44
7th Period	1:49 - 2:31
Assembly	2:31 - 2:55

## Student Rights & Responsibilities

**TILLAMOOK SCHOOL DISTRICT NO. 9**  
**6825 Officers' Row**  
**Tillamook, OR 97141**

Students in the Tillamook School District, like members of any community, have both rights and responsibilities. It is the obligation of the School District to protect those rights and insist upon those responsibilities so that all members of the school community - students, parents, teachers, administrators and school board - know what is required. By working together under clearly stated and consistently enforced regulations, we can continue and improve Tillamook's tradition of firm and fair discipline.

### **STUDENT RIGHTS**

- A RIGHT is something which belongs to you and cannot be taken away by anyone. Your classmates and teachers have the same rights. Here are some of your important rights.
- You have the right to equal educational opportunity.
- You should not be treated unfairly because you are tall or short, male or female, have blond or black hair or because it takes you a little longer to get the right answer.
- You have the right to be treated fairly and with respect and dignity.
- You have the right to be safe at school; free from threats, harassment or intimidations.
- You have the right to appeal and due process when involved in disciplinary actions.

### **STUDENT RESPONSIBILITIES**

- Attend school regularly and punctually. Excuses for absence must be in writing or otherwise confirmed by a parent or guardian. Absences are excused for (a) illness, (b) emergencies beyond student control, or (3) appointments, family trips or school activities all of which must be prearranged. All other absences are unexcused.
- Be self-controlled, reasonably quiet and non-disruptive in classrooms, hallways, study areas, on school property and at school activities.
- Obey all school bus rules. Be self-controlled and non-disruptive while going to and coming from school and while waiting for school buses.
- Be clean and dress in compliance with school rules of sanitation and safety and in a fashion that will not disrupt classroom procedures.

### **PARENT RESPONSIBILITIES**

- Recognize and accept primary responsibility for your child's conduct both in school and out.
- Send your child to school as required by Oregon Law (ORS 339.020). Exceptions are defined in ORS 339.030.
- Make certain your child's attendance at school is regular, punctual and all absences are properly excused.
- Insist that your child is clean, dressed in compliance with school rules of sanitation and safety and in a fashion that will not disrupt classroom procedures.
- Be sure your child is free of communicable diseases and in as good health as possible.
- Guide your child from the earliest years to develop socially acceptable standards of behavior, to exercise self-control and to be accountable for his/her actions.
- Teach your child, by word and example, respect for law, for the authority of the school and for the rights and property of others.
- Know and understand the rules your child is expected to observe at school; be aware of the consequences for violations of these rules and accept responsibility for your child's actions.
- Instill in your child a desire to learn. Encourage a respect for honest work and an interest in exploring broader fields of knowledge.
- Become acquainted with your child's school, its staff, curriculum and activities.
- Attend parent-teacher conferences and school functions.
- Communicate your concerns to school officials.

### **TEACHER AND STAFF RESPONSIBILITIES**

- Demonstrate a personal enthusiasm for teaching and learning and a genuine concern for the individual student.
- Plan each day so that it is interesting, challenging and rewarding.
- Guide learning activities so students learn to think and reason, assume responsibility for their actions and respect the rights of others.
- Recognize and accept responsibility for student discipline. Each teacher has primary responsibility and authority for student conduct.
- Participate in the establishment of school rules and regulations regarding student behavior. Explain these rules to students and require observance of them.
- Be fair, firm and consistent in enforcing school rules in classrooms, hallways, restrooms, school buses, on the school campus and at all school-sponsored activities.
- Command respect and insist on courteous and prompt responses to directions and corrections.
- Give positive reinforcement for acceptable behavior.
- Demonstrate, by word and personal example, respect for law and order and self-discipline.
- Refer to a counselor or administrator any student whose behavior requires special attention.
- Inform parents regarding student achievement, behavior and attendance. Consult with parents regarding such matters affecting the student's welfare at school.

### **PRINCIPAL RESPONSIBILITIES**

- Create the best teaching/learning situation possible, exercising all authority assigned by the Superintendent and School Board.
- Organize school schedules and teaching assignments and require effective classroom management and instruction.
- Take leadership in establishing reasonable rules and regulations for the well-ordered operation of the school.
- Make these rules and regulations known to and understood by students, parents and all school
- Give full support to the school staff in carrying out their responsibilities for enforcing discipline in accordance with district policy and Oregon law.
- Regularly inform the staff and students of the appraisal and overall school discipline picture.
- Advise staff members through conferences and the evaluation process of their individual effectiveness in student discipline.
- Plan for and direct the receiving of teacher or counselor referrals of students with behavior problems. Confer with these students, communicate with parents and set up cooperative procedures for bringing about modification of the student's behavior. Follow up with referring staff.
- Be fair, firm and consistent in all decisions affecting students, parents and staff.
- Demonstrate, by word and personal example, respect for law and order, self-discipline and genuine concern for all under your authority.
- Become acquainted with students by visiting classrooms and attending school activities.
- Promote and maintain an open line of communication between school and home.

### **SCHOOL BOARD/SUPERINTENDENT/DISTRICT ADMINISTRATOR RESPONSIBILITIES**

- Maintain an effective staff at all levels.
- Inform the community what is expected of Tillamook students and the consequences if rules are violated.
- Give full support to the staff charged with the responsibility for enforcing discipline in accordance with District policy and Oregon law.
- Develop programs which provide for students with special needs.
- Be fair and consistent in making the final decisions regarding those students whose behavioral problems have been appealed from individual schools to the Superintendent and School Board in accordance with District policy and Oregon law.
- Inform the principals of complaints relative to discipline in their school.

### **ENFORCEMENT**

Violation of school rules, based on severity and frequency, may result in reprimand, warning, detention, removal of privileges, suspension or expulsion. Spanking is not authorized. In matters other than minor and routine instances, parents will be involved and informed. In all cases of suspension or expulsion, due process procedures will be not less than those required by District policy and law. In addition to rules and regulations of District 9 as outlined here, students are expected to obey the laws of Oregon and the United States. On school property, violations of public laws in the following categories will result in disciplinary action taken by school authorities regardless of whether or not criminal charges are pressed: arson; assault; burglary; bomb threats; extortion or blackmail; larceny; vandalism; robbery; sale, possession or use of alcoholic beverages or illegal drugs; trespassing; unlawful interference with or harassment of school authorities.

Comments/Questions may be directed to: Supt Randy Schild, (503) 842-4414 option #2.

08/2009

**Distrito Escolar No 9 de Tillamook  
6825 Officers' Row  
Tillamook, OR 97141**

Los estudiantes de las escuelas del Distrito de Tillamook, así como los miembros de otra comunidad, tienen ambos derechos y responsabilidades.

Es la obligación del Distrito Escolar proteger esos derechos e insistir sobre esas responsabilidades, así todos los miembros de la comunidad de la escuela - estudiantes, padres, maestros, administradores y el consejo de la escuela-saben lo que es exigido. Al estar trabajando juntos bajo regulaciones claramente establecidas y cumplidas con consistencia, podremos continuar y mejorar la tradicional firmeza y justa disciplina de Tillamook.

**LOS DERECHOS DE LOS ESTUDIANTES**

- EL DERECHO es algo que te pertenece y nadie te lo puede quitar. Tus maestros y compañeros tienen los mismos derechos. Aquí están algunos de tus derechos importantes.
- Tú tienes el derecho a la oportunidad de una educación igual. Tú no puedes ser tratado/a injustamente porque eres alto/a o bajo/a, hombre o mujer, por tener pelo rubio o negro o porque te tomas un poco más de tiempo para dar la respuesta correcta.
- Tú tienes el derecho de ser tratado justamente y con respeto y dignidad.
- Tú tienes el derecho de estar a salvo en la escuela; libre de amenazas, perseguido/a o intimidado.
- Tú tienes el derecho de apelar y llevar a proceso cuando estes implicado en acciones disciplinarias.

**RESPONSABILIDADES DE LOS ESTUDIANTES**

- Asistencia regular a la escuela y puntualidad. Las disculpas por inasistencias deben ser escritas o de otra manera confirmado por uno de los padres o apoderados. Los motivos de inasistencias son (a) enfermedad, (b) emergencias más allá del control del estudiante, o (c) citas al doctor, viajes familiares o actividades de la escuela que deben estar pre-organizadas. Otro tipo de inasistencia es inaceptable.
- Tener auto-control, ser razonablemente silencioso/a y no hacer interrupciones en los salones de clases, pasillos, áreas de estudios, en la propiedad de la escuela y en las actividades de la escuela.
- Obedecer las reglas del autobús. Tener auto-control y no interrumpir mientras vas y vuelves de la escuela, y mientras esperas el autobús.
- Sé limpio/a y vistete de acuerdo a las reglas de higiene y seguridad en la escuela y a una moda que no distorbe los procedimientos del salón de clases.

**RESPONSABILIDADES DE LOS PADRES**

- Reconocer y aceptar la responsabilidad principal de la conducta de su niño/a tanto dentro como fuera de la escuela.
- Mandar a su niño/a a la escuela es una exigencia de la Ley de Oregon (ORS 339.020). Las excepciones están descritas en ORS 339.030.
- Asegúrese que la asistencia de su niño/a sea regular, puntual y que todas las inasistencias sean apropiadamente disculpadas.
- Insista en la limpieza de su niño/a, y en la vestimenta de acuerdo con las reglas de higiene y seguridad de la escuela y en una moda que no distorbe los procedimientos del salón de clases.
- Asegúrese de que su niño/a esté libre de enfermedades contagiosas y en lo posible en buena salud.
- Guíe a su niño/a desde sus primeros años para que desarrolle un comportamiento socialmente aceptable con las normas de conducta, a ejercitar auto-control y a hacerse responsable por sus acciones.
- Enseñe a su niño/a con palabras y ejemplos el respeto por las leyes, por las autoridades de la escuela y el respeto por la propiedad de otros.
- Conocer y entender las reglas que se le exigirán a su niño/a en la escuela. Estar consciente de las consecuencias que hay al ser violadas dichas reglas y aceptar la responsabilidad de las acciones de su niño/a.
- Inculque a su hijo/a el deseo de aprender. Aliéntelo/a a que respete el trabajo honesto y tenga interés en explorar los amplios campos del saber.
- Póngase al tanto de lo que pasa con su hijo/a en la escuela, con el personal, el plan de estudios y actividades.
- Asista a las conferencias de padres-maestros y a las funciones de la escuela.
- Comunique sus inquietudes a las autoridades de la escuela.

### **RESPONSABILIDADES DE LOS MAESTROS Y EL PERSONA**

- Demostrar un entusiasmo personal por enseñar y aprender, como también un interés sincero por cada estudiante en forma individual.
- Planear cada día para que sea interesante, desafiante y valioso.
- Guiar las actividades de aprendizaje, así los alumnos aprenderán a pensar y razonar, asumir responsabilidades por sus actos y a respetar los derechos de los otros.
- Reconocer y aceptar responsabilidades por la disciplina de los alumnos/as. Cada profesor/a tiene la responsabilidad principal y la autoridad de la conducta de los estudiantes.
- Participar en las reglas y el reglamento establecido de la escuela con respecto al comportamiento de los alumnos. Explicar estas reglas a los estudiantes y exigir el cumplimiento de éstas.
- Ser justo/a, firme y consistente haciendo cumplir las reglas en el salón de clases, pasillos, baños, autobuses, en el recinto de la escuela y en las actividades patrocinadas por la escuela.
- Inspirar respeto e insistir en respuestas puntuales y corteses para dar instrucciones y para corregir.
- Reforzar de forma positiva un comportamiento aceptable.
- Demostrar con palabras y ejemplos personales, el respeto por las leyes y el orden, y la auto-disciplina.
- Referir a un/a Consejero/a o Administrador/a a aquellos estudiantes que requieren de una atención especial.
- Informar a los padres acerca del logro, comportamiento y asistencia de los alumnos. Consultar con los padres con respecto a tales asuntos, para lograr el bienestar de los alumnos en la escuela.

### **RESPONSABILIDADES DE EL/LA DIRECTOR/A**

- Crear la mejor enseñanza/aprendizaje posible, ejerciendo toda autoridad asignada por la/el Superintendente y el consejo de la escuela.
- Organizar los horarios de las escuelas y las asignación de enseñanza, como también exigir la administración e instrucción efectiva en el salón de clases.
- Tomar el liderazgo para establecer reglas razonables y también un reglamento para el orden bien operado en la escuela.
- Hacer que estas reglas y el reglamento sean conocidos y entendidos por los alumnos, padres y todo el personal de la escuela.
- Dar pleno apoyo al personal de la escuela en el cumplimiento de sus responsabilidades, de acuerdo con la política del Distrito y las leyes de Oregon, para el reforzamiento de la disciplina.
- Informar con regularidad al personal y a los alumnos, de la apreciación en conjunto del cuadro disciplinario de la escuela.
- Aconsejar a los miembros del personal a través de conferencias y procesos de evaluaciones, de sus eficacias individuales para con la disciplina de los alumnos.
- Planificar y dirigir las referencias de los alumnos con problemas de comportamiento hechas por los profesores o consejeros.
- Tener entrevistas con estos estudiantes, comunicarse con los padres y establecer un procedimiento cooperativo para producir modificaciones en el comportamiento del estudiante. Siguiendo lo con el personal referido.
- Ser justo/a, firme y consistente en todas las decisiones que afecten a los alumnos, padres y al personal.
- Demostrar con palabras y ejemplos personales el respeto por las leyes y el orden, la auto-disciplina y un interés sincero por todas las personas bajo su autoridad.
- Estar al tanto de los alumnos al visitar los salones de clases y asistir a las actividades de la escuela.
- Promover y mantener líneas abiertas de comunicación entre la escuela y el hogar.

### **RESPONSABILIDADES DEL CONSEJO DE LA ESCUELA/LA SUPERINTENDENCIA Y ADMINISTRADORES DEL DISTRITO**

- Mantener un personal efectivo en todos los niveles.
- Informar a la comunidad qué se espera de los alumnos de Tillamook y las consecuencias en caso de ser violadas las reglas.
- Dar pleno apoyo al personal con la responsabilidad de reforzar la disciplina de acuerdo a política del Distrito y las leyes de Oregon.
- Desarrollar programas que cubran las necesidades de los alumnos que lo necesitan.
- Ser justos y consistentes con las decisiones finales tomadas en consideración con aquellos alumnos que han llamado la atención por sus problemas de comportamiento desde las escuelas individuales hasta el Superintendente y el Consejo de la Escuela, de acuerdo con la política del Distrito y las leyes de Oregon.
- Informar a los Directores de las quejas en relación a la disciplina de sus escuelas.

### **REFORZAMIENTO**

El resultado de la violación de las reglas y el reglamento de la escuela, basada en frecuencia y seriedad, puede ser el reprender, el advertir, la detención, la destitución de privilegios, la suspensión o expulsión. El castigo físico no está autorizado. Los padres serán informados e involucrados en los asuntos que no sean casos de rutinas y otros menores. En todos los casos de suspensión o expulsión, debido a los pasos del procedimiento, no serán menos que aquellos requeridos por las políticas del Distrito y las leyes. Además de las reglas y el reglamento del Distrito Escolar N<sup>o</sup> 9 de Tillamook plasmadas aquí, esperamos que los alumnos obedezcan las leyes del Estado de Oregon y las leyes de los Estados Unidos. En la propiedad de la escuela, las violaciones de las leyes públicas en las siguientes categorías, serán el resultado de las acciones disciplinarias tomadas por las autoridades de la escuela sean o no, presentadas con cargo criminal: incendio premeditado; asalto; robo con allanamiento; amenazas de bombas; extorsión o chantaje; latrocinio; vandalismo; robo; ventas; la posesión o uso de bebidas alcohólicas o drogas ilegales; el traspaso a la propiedad privada; la interferencia ilícita o la persecución a las autoridades de la escuela.

Comentarios/Preguntas pueden ser dirigidas a: al Superintendente Randy Schild, (503) 842-2558 ext 2. Agosto 2009

## ANNUAL NOTIFICATIONS - Tillamook School District #9

Parents have the right to: inspect and review the education records of their student, except as limited under OAR 581-021-0290; request amendment of the student's education records to ensure that they are not inaccurate, misleading or otherwise in violation of the student's privacy or other rights; pursuant to OAR 581-021-0410 file with the US Dept. Of Education a complaint concerning alleged failures by the agency or institution to comply with the requirements of the Family Educational Rights and Privacy Act; and obtain a copy of the policy adopted under OAR 581-021-0250 which is located at the School District Office.

Disclosure of Directory Information (student's name, address, phone number, photograph, date/place of birth, dates of attendance, most recent/previous school or program attended, major field of study, GPA, participation in sports/activities, height/weight of athletic team members, degrees/awards received, and illness or accident information as required in health and safety emergencies) may be prohibited by parent and must be done in writing to the principal within 15 days of this annual notice. The district must, by law, release secondary student's name/address/phone to military recruiters and/or institutes of higher education unless requested in writing that the district withhold this information. Directory information is not released to vendors or others desiring to solicit.

Tillamook School District forwards student education records requested under OAR 581-021-0250 (1)(m) within 10 days of receiving the request.

Tillamook School District does not discriminate on the basis of disability with regard to admission, access to services, treatment, or employment in its programs or activities. Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against individuals with disabilities in any program receiving federal financial assistance. The District will evaluate, identify, and provide free appropriate education to all students who are individuals with disabilities under Section 504 or the American with Disabilities Act (ADA). Parents of these students are entitled to procedural safeguards, including individual notice and an impartial hearing. Any person having inquiries concerning Tillamook School District's compliance with the regulations implementing the Section 504 or the ADA is directed to contact the Special Education and 504 Coordinator, Marilyn Shearer, at (503) 842-4414 ext 1040.

Parents making the decision to place their children in a private school or to obtain additional services from a private individual must realize the District is not obligated to cover resulting tuition or costs. If a parent wishes the District to consider funding private placement or services, the parent must give the District notice and opportunity to propose other options available within the public school system before the private placement or services are obtained. Parents of any regular education, 504 or IDEA student, must give notice either at the last IEP meeting prior to obtaining private services or in writing not less than 10 business days prior to obtaining private services. The notice must include the intent to obtain private services, rejection of the educational program offered by the District, and a request that the private services be funded by the District. Failure to meet these notice requirements may result in a denial of any subsequent reimbursement requests.

Tillamook School District participates in the Oregon Medical Assistance Program (OMAP). Student directory information may be submitted, periodically, to this program for purposes of verifying student eligibility for Medicaid. If you do not wish your student's directory information to be released to OMAP, please notify the district in writing within three weeks of receiving this notification so that the District can honor your request.

The Tillamook School District Title 1-A programs are staffed by both teachers and paraprofessional staff. Parents of students attending schools receiving funds under Title 1-A may request information regarding the professional qualifications of the student's classroom teachers and/or paraprofessional staff. If requested, this information will be provided in a timely manner.

Tillamook School District is an affirmative action/equal opportunity institution. The district does not discriminate in employment, treatment in, admissions to, or access to its programs, activities and services on the basis of race, color, age, sex, national origin, handicap, or otherwise as proscribed by applicable state and federal laws and regulations. Any person having inquiries concerning Tillamook School District's compliance with these regulations is directed to contact Marilyn Shearer, Special Education Coordinator, at the District Administration Office, (503) 842-4414 ext 1040.

Comments/Questions may be directed to: Superintendent Randy Schild, (503) 842-2558 option #2

Updated 2009

## NOTIFICACIONES ANUALES

Los padres tienen el derecho de: examinar y repasar los archivos de la educación de su pupilo/a, excepto, bajo el límite de OAR581-021-0290; que solicita el archivo de los alumnos, para asegurarse que no sean incorrectos, con conclusiones erróneas o en otras palabras, en violación a los derechos y privacidad del estudiante; dirijase al expediente OAR 581-021-0410 en el Departamento Educacional de los E.E.U.U. para una queja concerniente a la sospecha de alguna falta hecha por la agencia o institución que debe cumplir con los requisitos de los Derechos Educativos y Privacidad de la Familia; y obtenga una copia de la política adoptada bajo OAR 581-021-0250 localizada en la oficina del Distrito Escolar.

Revelación de Información del Directorio (nombre del estudiante, domicilio, número de teléfono, fecha y lugar de nacimiento, fechas de asistencia, escuela o programa más reciente/previo, campo de estudio, nota media, participación en deportes/actividades escolares, estatura/peso de miembros de equipos deportivos, premios y títulos recibidos, información de accidentes y enfermedades como se requiere en emergencias de salud y seguridad) puede ser negado por los padres y debe entregarse por escrito al director dentro de 15 días de esta notificación anual. Por ley, el Distrito tiene que hacer público el nombre, dirección, número de teléfono del estudiante secundario a oficiales de reclutamiento militar y/o instituciones de educación alta, al menos que el distrito recibe, por escrito, instrucciones para ocultar esta información. No se revela Información del Directorio a vendedores u otros deseando solicitar.

El hacer disponible el número de seguro social de su hijo(a) es voluntaria. Si usted lo provee, el Distrito Escolar de Tillamook lo usará solamente para el mantenimiento de archivos, investigaciones y para el propósito de reportes. El distrito escolar no usará el número de seguridad social del estudiante para hacer decisiones que afectan a su hijo(a) o cualquier otra persona de manera directa. Si usted opta por no dar el número de seguridad social de su hijo(a), no se le negará cualquier derecho como estudiante a él/ella. Al proporcionar el número de seguridad social de su hijo(a) significa que usted da su autorización para usar el número de seguridad social de su hijo(a) de la manera en que se ha indicado.

El Distrito Escolar de Tillamook enviará el archivo de educación solicitado bajo OAR 581-021-0250 (l)(m) y (p) dentro de los 10 días después de haber recibido la solicitud.

El Distrito Escolar de Tillamook ha adoptado las políticas de cumplir con la Enmienda sobre Protección de los Derechos del Alumno en la administración de información protegida sobre las encuestas y la colección, divulgación, o el uso de información personal para el mercadeo, ventas u otro tipo de distribución. El distrito notificará directamente a los padres y dará a los padres la oportunidad de retener a que su hijo(a) participe en una actividad o encuesta específica. El distrito hará esta notificación a los padres al comienzo del año escolar si el distrito ha identificado fechas específicas o aproximadas de las actividades o encuestas que se harán en ese tiempo. Para encuestas o actividades programadas para comenzar después que comience el año escolar, los padres tendrán notificación razonable de las actividades y encuestas planeadas y se le proveerá una oportunidad de retener a su hijo(a) de participar en tales actividades y encuestas. Los padres también tendrán la oportunidad de revisar cualquier encuesta pertinente. Lo siguiente es una lista de actividades o encuestas específicas que estén bajo este requisito: colección, divulgación, o el uso de información personal para mercadeo, ventas u otro tipo de distribución; administración de cualquier información protegida en una encuesta no financiada enteramente o en parte por el ED; y/o cualquier no-emergencia, examen físico invasivo o reviso como se describe arriba.

El Distrito Escolar de Tillamook no discrimina sobre la base de incapacidad con respecto a la admisión, acceso a servicios, tratamiento, o empleo en este programa o actividades. La sección 504 de la Rehabilitación Decreto de 1973 prohíbe la discriminación contra individuos con incapacidades en cualquier programa que reciba asistencia financiera federal. El Distrito evaluará, identificará y proveerá educación gratuita apropiada para todos los estudiantes que son individuos con incapacidades bajo la Sección 504 el Decreto de los Americanos con Incapacidades (ADA). Los padres de estos estudiantes son los titulares del proceso de seguridad, incluyendo en esto la observancia individual y una imparcial audiencia.

Los padres que toman la decisión de colocar a sus niños en una escuela privada, o de obtener servicios adicionales de un particular, deben comprender que el Distrito no está obligado a cubrir el costo o colegiatura derivada de estos servicios. Si a los padres les gustaría que el Distrito considere pagar costos de servicios privados y de colocación, ellos deben proveer aviso y oportunidad para que el Distrito proponga otras opciones disponibles dentro del sistema escolar público y antes de que la colocación o servicios privados son obtenidos. Padres de alumnos en cualquier educación regular, alumnos del IDE o 504, deben dar aviso en cualquiera de las siguientes formas: antes de obtener servicios y durante la última junta del IEP, o por escrito por lo menos diez días hábiles antes de obtener los servicios privados. En la noticia se debe mencionar su intención de obtener servicios privados, mencionar también su negación para recibir el programa educacional ofrecido por el Distrito, y una petición para que los servicios privados sean cubiertos por el Distrito. La falta de cumplimiento con estos requerimientos puede resultar en una negación de reembolso de requestas subsecuentes.

Preguntas concernientes a que el Distrito Escolar de Tillamook este de conformidad con estas regulaciones puede contactar a Marilyn Shearer en la Oficina Administrativa del Distrito, 842-4414 ext 1040.

El Distrito Escolar de Tillamook participa en el Programa de Asistencia Médica de Oregon (OMAP). La información de los

estudiantes que ser enviada, periodicament, a este programa con el proposito de verificar la elegibilidad del estudiante para Medicaid. Si no desea que la information de su estudiante sea compartida con OMAP, porfavor notifique al distrito por escrito dentro de las siguientes tres semanas despues de recibir esta notificacion para que el distrito pueda cumplir con este requerimiento.

Quienes administran los programas de Titulo 1-A del Distrito Escolar de Tillamook son maestros y paraprofesionales. Padres de estudiantes matriculados en escuelas recibiendo fondos bajo Titulo 1-A podrán pedir información acerca las calificaciones profesionales de los maestros y/o paraprofesionales de su estudiante. Se proveerá esta información dentro de un plazo adecuado, si se ha pedido.

El District Escolar de Tillamook es una institucion de accion afirmativa/igual oportunidades. El distrito no discrimina en el empleo, en el trato, en las admisiones, o en el acceso a sus programas, en las actividades y servicios en las bases de raza, color, edad, sexo, nacionalidad de origen, incapacidad, o de lo contrario como es prescrito por las leyes y regulaciones estatales y federales aplicables. Cualquier persona que tenga preguntas concnecientes a que el Distrito Escolar de Tillamook este de conformidad con estas regulaciones puede contactar a Marilyn Shearer en la Oficina Administrativa del Distrito, 842-4414 ext 1040.

Comentarios/Preguntas pueden ser dirigidas a: al Superintendente Randy Schild, (503) 842-2558 ext 2. 2009

## Tips for Students

### HOW TO SUCCEED IN CLASSES

**Make the most of your time at THS! Increase your success by following these tips:**

1. **Don't skip!!** You can't learn when you aren't in class. As students miss classes their grades tend to drop.
2. **Be prepared.** Take everything to class you may need every day and be sure to have spare pens, pencils and paper.
3. **Stay on task.** Avoid daydreaming. Focus on the activity at hand. Put down your pencil when you should only be listening, and take notes when information is being presented to you.
4. **Listen carefully to directions and follow them.** Ask questions if you are unclear about what is expected. This will help you make the most of your time in class.
5. **Follow the teachers' expectations.** You have a right to an education, so make the most of it! Read this handbook carefully. Understand the school rules and what the consequences are when you choose to act irresponsibly.
6. **Ask questions.** If the teacher can't help you right away, write your questions down and ask them at an appropriate time.
7. **Volunteer.** Participate in every classroom activity that you can. Be willing to take risks. Sure, you may not be right every time, but learning often takes place through a student's mistakes. Remember, no one has all the answers.
8. **Learn when it's time to talk.** Don't just sit there and chat your day away. Your grades will suffer, you will disturb others who want to learn, and your teachers will not appreciate the distractions.
9. **If you have a problem in a class, talk to the teacher.** Try not to let frustrations build up until you think you will explode. If you feel you cannot talk with the teacher, explain the situation to your parents, counselor or an administrator. They are anxious to help you in any way they can.
10. **Do your homework.** Homework is designed to reinforce what you learn in class, to give you practice and to further expand your knowledge. It is a big part of your grade in many classes.
11. **Be on time.** Plan your locker stops so you will have time to get prepared.

### A RESPONSIBLE STUDENT

A responsible student participates to the best of his or her ability in the academic and social opportunities made available in the school.

#### **Academic Expectations:**

*A responsible student . . .*

- Brings all required materials to class
- Is in class when the bell rings
- Will be absent from school only for excused illness
- Sets and maintains academic goals for the classroom
- Turns in assignments on time
- Uses allocated class time appropriately
- Does his/her own work

#### **Conduct Expectations:**

*A responsible student . . .*

- Respects school property and the property of others
- Respects ALL people in the school community
- Is honest and truthful
- Is responsive to the instructions of school staff
- Adheres to state and federal laws

## 2009-2010 Student Body Officers

President	Trevor Scott
Vice President	Cade Waud
Secretary	Josh Haymond
Treasurer	Kyle Fetzer
Business Manager	Elder Bravo

## 2009-2010 Class Officers

### Seniors

President	Katie Hurliman
Vice President	Yureli Delatorre
Secretary	Beau Pulliam
Treasurer	Karly Allen
<b>Class Advisors: Julie Schneidecker and Rachelle Metcalfe</b>	

### Juniors

President	Clare Allen
Vice President	Kaitlyn Dooher
Secretary	Taylor Martin
Treasurer	Kelsey Delanoy
<b>Class Advisors: Wil Duncan, Allison Meyers and Matt Dickson</b>	

### Sophomores

President	Cheyenne Hahn
Vice President	Ryan Weber
Secretary/ Treasurer	Sara Wilkins
<b>Class Advisors: Brian Reynolds, Dee Upton, Lindsey Thompson</b>	

### Freshmen

Elections will be held in September  
**Class Advisors: Kara Rhodes, Shelley Hurliman, Kim Durrer**

## Tillamook High School Staff Roster

Staff / Assignment	Email Address	Phone 503.842.2566
Ackerman, David / Social Studies	AckermanD@tillamook.k12.or.us	Ext. 2020
Backman, Donald / Special Education	DonaldB@tillamook.k12.or.us	Ext. 2180
Barnes, Kevin / Vice Principal	KevinB@tillamook.k12.or.us	Ext. 2015
Byington, Drew / Science	ByingtonD@tillamook.k12.or.us	Ext. 2340
Carter, Cassie / ELL	CarterC@tillamook.k12.or.us	Ext. 2025
Coughlin, John / Band	JohnC@tillamook.k12.or.us	Ext. 2030
Dean, Mark / Social Studies	MarkD@tillamook.k12.or.us	Ext. 2105
Dias, Paul / Mathematics	PaulD@tillamook.k12.or.us	Ext. 2035
Dickson, Matt / Spanish	MattD@tillamook.k12.or.us	Ext. 2110
Dolbeare, Jill / Special Education	DolbeareJ@tillamook.k12.or.us	Ext. 2185
Dorland, Jerry / Athletic Director	DorlandJ@tillamook.k12.or.us	Ext. 2040
Duncan, Wil / Business Education	DuncanW@tillamook.k12.or.us	Ext. 2115
Durrer, Kim / Special Education	DurrerK@tillamook.k12.or.us	Ext. 2190
Eggert, Lonnie / Integrated Technology	EggertL@tillamook.k12.or.us	Ext. 2120
Goff, Juli / Physical Education	JuliG@tillamook.k12.or.us	Ext. 2050
Hall, Trevor / Health & Physical Education	HallT@tillamook.k12.or.us	Ext. 2290
Harper, Lee / Science	HarperL@tillamook.k12.or.us	Ext. 2075
Henderson, Jerilee / Choir	JerileeH@tillamook.k12.or.us	Ext. 2055
Hopfer, Ray / Photo-Journalism	RayH@tillamook.k12.or.us	Ext. 2130
Hurliman, Shelley / Attendance	HurlimanS@tillamook.k12.or.us	Ext. 2225
Johnson, Gina / Administrative Secretary	JohnsonG@tillamook.k12.or.us	Ext. 2205
Kerbs-Ridenour, Sara / Special Education	RidenourS@tillamook.k12.or.us	Ext. 2200
Klumph, Debbie / Mathematics	DebbieK@tillamook.k12.or.us	Ext. 2135
Marvis, Judie / Counselor	JudieM@tillamook.k12.or.us	Ext. 2175
Melton, Vicki / English	VickiM@tillamook.k12.or.us	Ext. 2065
Metcalfe, Rachele, Youth Transition	MetcalfeR@tillamook.k12.or.us	Ext. 2345
Moore, Vic / Science	VicM@tillamook.k12.or.us	Ext. 2140
Nash, Donna / Business/Activity Director	DonnaN@tillamook.k12.or.us	Ext. 2070
Peterson, Lee / Counseling Secretary	LeeP@tillamook.k12.or.us	Ext. 2210
Radcliffe, Melissa / Science	RadcliffeM@tillamook.k12.or.us	Ext. 2145
Radcliffe, Nathan / Mathematics	NathanR@tillamook.k12.or.us	Ext. 2075
Reynolds, Brian / Government/Economics	ReynoldsB@tillamook.k12.or.us	Ext. 2150
Rhodes, Bruce / Principal	RhodesB@tillamook.k12.or.us	Ext. 2010
Rhodes, Kara / English	RhodesK@tillamook.k12.or.us	Ext. 2160
Rhodes, Lori / Counselor	RhodesL@tillamook.k12.or.us	Ext. 2170
Robertson, Shara / Vice Principal Secretary	RobertsonS@tillamook.k12.or.us	Ext. 2220
Sheneberger, Don / Librarian	DonS@tillamook.k12.or.us	Ext. 2080
Sherman, Lynda / Mathematics	ShermanL@tillamook.k12.or.us	Ext. 2155
Sherman, Max / Agriculture & FFA	ShermanM@tillamook.k12.or.us	Ext. 2085
Stephens, Dianna / Spanish	StephensD@tillamook.k12.or.us	Ext. 2125
Thomas, Clair / Natural Resources	ThomasC@tillamook.k12.or.us	Ext. 2240
Thompson, Joanne / Main Office Secretary	JoanneT@tillamook.k12.or.us	Ext. 2215
Warner, Kelly / Scholarships	WarnerK@tillamook.k12.or.us	Ext. 2320
Werner, Greg / Health & P. E.	WernerG@tillamook.k12.or.us	Ext. 2060
Wilson, Evelyn / English	EvelynW@tillamook.k12.or.us	Ext. 2090
Wright, Brian / Auto Mechanics	BrianW@tillamook.k12.or.us	Ext. 2165
Wyss, Jenny / Art	WyssJ@tillamook.k12.or.us	Ext. 2100

# STUDENT ACTIVITIES AND SERVICES

## ACADEMIC ELIGIBILITY FOR CO-CURRICULAR ACTIVITIES

### OSAA RULES

Eligible students must be enrolled and pass five or more classes the previous semester to participate in athletics and/or activities for the duration of the current semester. They must be enrolled in at least 5 classes in the current semester in which they are participating.

### TILLAMOOK HIGH SCHOOL RULES

If a student has failed one or two classes during the semester prior to the sport season, and have still passed five classes, they will be placed on probation.

Through the sports season a student may be placed on a weekly probationary period under the following conditions:

1. Student must be passing all classes.
2. The athletic director will check grades at the beginning of each week to determine eligibility for that week.
3. If the student is passing all classes they will be eligible to participate for that week (Monday-Saturday).
4. If the student is failing one or more classes they will be declared ineligible until they are passing all classes.

A student on PROBATION is allowed to practice, travel and compete. A student who is INELIGIBLE may not travel or compete.

A student, parent, teacher and/or administrator may appeal ineligible status based upon the grounds of class misplacement, extended excused absences, and/or teacher request. Appeals will be made to the athletic director.

### ATHLETIC PARTICIPATION FEES

A \$90.00 fee will be assessed for each student for each sport. The entire participation fee will be assessed toward students who "turn out" for participation in any portion of the season and students will not be allowed to practice until all fees are paid. These fees do not guarantee playing time.

### ACTIVITY ALCOHOL AND DRUG POLICY

Tillamook High School's Alcohol and Drug Policy prohibits the use of and/or participation in activities that involve possession, use, sale or distribution of alcohol, any unlawful drug, drug paraphernalia or any substance purported to be a drug, including misuse of non-prescription drugs, or misuse of a drug prescribed by a licensed medical practitioner. If a student is participating in an extra curricular activity and that student is found to have violated this policy outside of school or outside a school activity the following steps will be taken:

**Note: First, second, third and fourth offenses will follow the student from 9<sup>th</sup> - 12<sup>th</sup> grade. It will not start over at the beginning of each academic year.**

A third party drug and alcohol screening will need to be scheduled and confirmed with a designated agency, or the parent may schedule a screening with an approved agency, at the parent's expense before re-entering extra curricular activities. The responsibility for treatment for alcohol and other drug (ATOD) abuse rests with the student and his/her family.

#### **First Offense**

1. Third party alcohol/drug screening, as recommended by an administrator or designee.
2. Intervention, as recommended by an administrator or designee.
3. Thirty (30) days of suspension from activities.

#### **Second Offense**

1. Third party alcohol/drug screening, as recommended by an administrator or designee.
2. Intervention, as recommended by an administrator or designee.
3. Sixty (60) days of suspension from activities.

#### **Third Offense**

1. Third party alcohol/drug screening, as recommended by an administrator or designee.
2. Intervention, as recommended by an administrator or designee.
3. One hundred twenty (120) days of suspension from activities.

#### **Fourth Offense**

1. Suspension from athletics indefinitely.

A student may practice with the team if permitted by the coach, but they may NOT travel or play in any games during the suspension period.

The above is a minimum standard, individual head coaches may establish additional team rules in writing to be on file in the athletic director's office. Students and parents will be notified in writing of the team rules.

### **TOBACCO POLICY**

Student possession, use, sale or distribution of tobacco in any form, or tobacco burning device(s) on school premises including buses, or at any school-sponsored activity, including preseason and post-season practices or activities, is prohibited. Violations of this policy will result in the following procedures:

#### **First Offense**

1. Police notification.
2. One day suspension.
3. Two week activity suspension, including all school-sponsored activities and extra-curricular events.
4. Intervention as recommended by the administration and/or counseling staff.

#### **Second Offense**

1. Police notification.
2. Three day suspension.
3. Two week activity suspension, including all school sponsored activities and extra-curricular events.
4. Intervention as recommended by the administration and/or counseling staff.

**Additional offenses will result in additional suspension and/or expulsion.**

**Administration reserves the option to recommend expulsion on any offense.**

### **SELF REPORTING**

If a student voluntarily requests assistance from school officials with regard to an alcohol, drug use or tobacco problem, and has not previously committed an alcohol/non-prescribed drug use or possession of tobacco use offense, the student will miss the next contest or event and there shall be no discipline of the student provided that:

1. The student meets with his school counselor and follows his/her recommendations, and
2. There are no subsequent incidents of alcohol, tobacco, or non-prescribed drug use or possession.

In the instance where the student has failed to voluntarily request assistance as described above and is determined by a school official to have used or possessed either alcohol, tobacco or non-prescribed drugs, the student will face the consequences listed above in the Activity Drug and Alcohol Policy, which will be cumulative grades 9-12.

## ANNOUNCEMENTS

A daily bulletin will be provided by the school office. Announcements for the next day should be in the office no later than 3:15 each day. The public address system will be used for daily announcements and urgent bulletins that cannot be handled in any other way. **To view current athletic schedules online, go to [www.highschoolsports.net](http://www.highschoolsports.net)**

## ATTENDANCE POLICY

Regular attendance in school is required of all students by Oregon Law until graduation or until the student reaches eighteen years of age. If a student is absent from school for three days or more, parents may call and the school will provide assistance with homework needs. A call may be made to the school in the morning requesting assignments which may be picked up after 3:00 p.m. If a student will be absent for over 3 weeks, arrangements should be made through the counseling center for a tutor to be assigned. A doctor's request and verification of need must accompany ALL requests for tutoring. Otherwise, students must assume the responsibility to contact teachers about make-up work for any absence.

## EXCUSED ABSENCES

### 1. ATTENDANCE IS EXCUSED FOR THE FOLLOWING

- a. Illness of student.
- b. After 5 days of absence due to illness, a student may be required to present a medical note.
- c. Emergency situations that require a student's absence if not excessive.
- d. Field trips and school-approved activities
- e. Medical and dental appointments
- f. Personal Leave

Each student is allowed 3 personal days during the school year. Arrangements must be made with the Attendance Office prior and must be for an entire day, no partial days or selected periods.

### 2. PROCEDURE FOR AN ABSENCE

- a. We ask that parents call and notify the school (842-2566, ext 3, for Attendance Office) before 8:15 a.m. on the day of their child's absence.
- b. If a call is not made, the student needs to bring a note from home within two days stating a reason for the absence, signed by the parent/guardian and dated. *If the Attendance Office has not received a note or phone call within two days, the absence will be considered unexcused.* Four unexcused absences in a 9 week period may result in a Wednesday Night School.
- c. Missed work is required to be made up and is the student's responsibility. Students will be given one day for each day missed to make up assignments.

## TRUANCY

Truancy is defined as skipping or cutting class or school. It is an absence which could not have been excused under any legal circumstance. Students found to be out of regularly scheduled classes and truant will be dealt with in accordance with THS attendance policy.

- a. For every class missed, detention time and/or Wednesday Night School will be assigned.
- b. No credit will be given for class assignments missed as a result of truancy.
- c. Continued truancy (as per ORS) could be referred to local authorities.

The State of Oregon requires that the school send a Compulsory Attendance Letter after three (3) days of unexcused absences. The district is also required by law to drop a student after ten (10) consecutive days of unexcused absences. Students who are dropped by the school for non-attendance may be required to re-enroll when returning to school. Students under the age of 18 will be reported to the local authorities, juvenile department, and to the superintendent for a hearing and possibly a citation for non-attendance.

### STUDENTS LEAVING SCHOOL

Before a student can legally leave (after arriving) school they must:

1. Check out at the attendance office and have proper clearance with the secretary.
2. Have made a pre-arranged absence with the attendance office and sign out properly.
3. Be personally checked out by the legal parent/ guardian(s)
4. If ill, check out of the attendance office with parent/ guardian contact.

If the student is not on campus (is on release, leaves campus during lunch, or has no class scheduled), and they do not plan on returning to school, **the parent (or student if over 18) must call the attendance office immediately** and notify the school of why they are unable to attend. Failure to check out properly will result in disciplinary action.

### OPEN / CLOSED CAMPUS

The campus is only open during the lunch period. At all other times during the school day the campus is closed and students must be checked in and out of school by parents. Students returning late from lunch will not be excused.

### UNEXCUSED TARDY

An unexcused tardy is when a student is not in his/her scheduled classroom when the tardy bell rings.

**Being late more than 10 minutes is considered truancy, and will result in a detention or WNS. Students have two days in which to have a tardy excused by a teacher.**

#### CUMULATIVE UNEXCUSED TARDIES PER QUARTER (NOT PER CLASS PERIOD)

- |                   |                                      |
|-------------------|--------------------------------------|
| a. First offense  | Warning by teacher                   |
| b. Second offense | 30 minutes detention                 |
| c. Third offense  | 2 hour Wednesday Night School (WNS)  |
| d. Fourth offense | ½ day of In-School Suspension (ISS)  |
| e. Fifth offense  | 1 day ISS                            |
| g. Sixth offense  | 1 day Out-of-School Suspension (OSS) |

Continued tardiness will result in additional suspensions

### UNEXCUSED ABSENCES

An unexcused absence is defined as a student's absence from class/school which is known and/or approved by parents or legal guardian but which cannot be classified as excused under definition of "excused absence" under ORS 339.065 or Tillamook School district #9 policies. The fourth unexcused absence in a 9 week period will be reported to the Assistant Principal for appropriate disciplinary action, which is Wednesday Night School.

### ABSENCES AND ACTIVITIES

Students must be in attendance at school at least one-half day if they wish to practice, play, or participate in any activity, performance, or game. Students who have been absent for the entire day may not practice for, nor participate in any activity, performance, or game unless pre-excused.

### AUTOMOBILES

If you drive a motor vehicle to school, you may be granted the privilege to park in an approved area if you do the following:

1. All students are to park in the student parking lot north of 12<sup>th</sup> street.
2. While on school grounds, students are to obey all school rules and state laws regarding the use of their vehicle or they could be cited and/or towed at the owner's expense.
3. The school/district is not responsible for any damage to automobiles parked on school grounds, nor the contents in the automobiles while parked on school grounds.

## **CLUBS AND ORGANIZATIONS**

**ALPHA SIGMA ZETA (Science Club)** Alpha Sigma Zeta represents high school students with a common interest in science. It is dedicated to the advancement and support of the sciences throughout the school district. Members help on field trips, make classroom presentations and organize activities at various grade levels. Members are encouraged to participate in original research enhancing their ability to obtain scholarships. Club activities include weekly discussion groups, extracurricular activities such as kayaking, biking, climbing, extended field trips and visits to science oriented presentations. *Advisor: Clair Thomas*

**CHESS CLUB** This club is open to all students with a desire to learn how to play chess, or want to play chess better. Participants meet daily during lunch and attend chess competitions around the state. *Advisor: Vic Moore*

**DRAMA** Students produce and participate in a Fall play and a Spring musical. *Advisor: Carla Bofill*

**FFA** Open to all students. Agricultural focus coupled with speaking contests and dairy judging. Promotes leadership and citizenship. *Advisor: Max Sherman*

**FORENSICS (SPEECH TEAM)** Open to all students; provides an opportunity to learn, to speak, to travel, to meet new friends, to earn scholarships, and to have fun. Debate, interpretation, extemporaneous speaking, after dinner speaking, and radio are a few speech types used each year. *Advisor: Brian Marvis*

**KEY CLUB** A service organization for high school students sponsored by the local Kiwanis Club, composed of the leading business and professional people of the community. The club's aim is the development of initiative, service to the community, leadership, and good citizenship. *Advisor: Debbie Klumph*

**LEO INTERNATIONAL CLUB** A service club dedicated to providing leadership opportunities to all students. The Leo Club works directly with the Lions Club International to create and foster a spirit of understanding among all people for humanitarian needs by providing voluntary services through community involvement and international cooperation. The Leo Club organizes and puts on the annual Culture Night, and annual International Week at THS. The club meets every Tuesday during lunch. *Advisor: Matt Dickson*

**LITERARY MAGAZINE CLUB** Artists and writers unite to create a literary magazine full of student stories, poems, essays, photographs, drawings and other artwork. *Advisor: Kara Rhodes*

**MATH LEAGUE** Open to upper level math students who participate in the high school math league six times a year. *Advisor: Paul Dias*

**PEER MEDIATION** Students are trained to mentor peers in resolving conflicts. *Advisor: Hans Hawley*

**PEP BAND** The THS Pep Band is a band that performs at all home basketball games. It is open to all students that play a band instrument. Members are required to perform at all home games, and are expected to travel with the band to League & State Play-off games as well as the State Basketball games. Students will earn a letter if they fulfill these requirements. *Advisor: John Coughlin*

**PEP CLUB** Open to all students who wish to promote positive school spirit. Members make signs for sporting events and participate in "pixie" pals during Homecoming and other "pixie" events during the year.

**PHILOKALONS (THE NATIONAL HONOR SOCIETY)** Top outstanding juniors and seniors who exemplify the traits of leadership, scholarship, character and service. All students with a GPA of 3.50 or better are candidates for Philokalons. *Advisor: Debbie Klumph*

**ROCKET CLUB** This club is open to all students who want to learn how to build and launch rockets. Participants shoot rockets as weather permits, and go to statewide launches. Meetings are held weekly. *Advisor: Vic Moore*

**STUDENT COUNCIL** Your Student Council serves as a training experience for both leaders and followers, promotes student activities, gives students a share in the management of the school, develops high ideals of personal conduct, interests students in school affairs, and helps solve problems that may arise. Members of the Council are your representatives and have direct access to the school administration. *Advisor: Donna Nash*

**STUDENT STORE** Get your school supplies and more at the THS Student Store in rm. 2. *Advisor: Rachelle Metcalfe*

**TARC** Tillamook High Amateur Radio Club When all other communication fails during an emergency, there is always amateur radio. Participants learn how to communicate to others during an emergency, as well as others around the world. This club also has licensing classes to earn your amateur radio tech license. *Advisor: Vic Moore*

## **CLUBS AND ORGANIZATIONS (cont.)**

**TIDES PRESS** Tides Press is the school paper produced by students in the Newspaper class; if students have a news or feature idea, contact the newspaper staff. *Advisor: Ray Hopfer*

**TRIM MUSIC HONOR SOCIETY** Dedicated to the recognition of exceptional music students that meet music, academic, leadership, and character criteria. *Advisor: Jerilee Henderson*

## **COLLEGE ADMISSIONS**

In the Oregon University System (OUS) students must earn a grade of C or better in order for a course to be counted as meeting part of the subject area requirements. The College Preparatory Subjects involved are: English (4 years); Math (3 years including first year Algebra and two additional years culmination at the Algebra 2 level or higher); Social Studies (3 years); Science (2 years); Foreign Language (2 years); and, two college prep electives. Tillamook High School students who earn a D in the above college preparatory classes, and retake the class, will be awarded an elective credit for the course in which they earned the D, and will earn the high school and college prep requirement for the replacement grade (must be a C grade or higher).

**College Test Dates:** See your counselor in the counseling center for dates.

## **DANCES**

To encourage an atmosphere that is acceptable to the majority of students, parents, and school officials, you are reminded of the following regulations:

1. Only students with a student body card will be admitted.
2. Those desiring to attend dances must arrive within one-half hour after starting time of dance or admission may be refused.
3. Students may leave the dance at any time; however, they may not re-enter.
4. Dances will last no later than 11:00 p.m.
5. Reasonable game attire is acceptable for after-game dances. Dressy attire will be required at the Winter Formal and Jr.-Sr. Prom.
6. Tillamook High students enrolled at the time of the event may obtain guest passes for all dances under the following conditions:
  - a. They may be issued for currently enrolled high school students from other schools or high school graduates.
  - b. Should need for discipline arise involving a guest, the student obtaining the pass will be held responsible. They shall be suspended from school pending a hearing to determine final disposition.
  - c. Guests must be under the age of 21.
7. School rules concerning general conduct, or use of controlled substances, shall be enforced at all times.
8. Each student will be required to submit to a breathalyzer test before entering a dance.

## **FEES**

**Freshmen Fees:** Book Deposit (refundable at end of Senior Year) - \$35.00; PE Shirt - \$10.00 (\$5.00 if student is on free or reduced lunch); PE Lock - \$5.00. **Fees for Students New to THS:** Book Deposit (refundable at end of Senior Year) - \$35.00. **Optional Fees:** Yearbook - \$60.00 (\$50.00 if paid before to 10/01/09); FFA Dues - \$15.00. **Pay to Play for Sports:** \$90.00 per sport. **Additional Fees:** (Per Semester; Yearly fees are indicated by an asterisk) PE Shirt - \$10.00 (\$5.00 if student is on free or reduced lunch); Band rental fee for school instruments\* - \$75.00; Band book\* - \$6.50; Guitar rental - \$45.00; Guitar book\* - \$15.00; Percussionist (stick and mallet bag) - \$55.00; The following courses require a \$10.00 fee per semester: Intro to Business; Construction Class; Darkroom Photography; Digital Photography; Electronics; Fitness for Life; Plant Science; Vet Medicine; Video 1; Advanced Video; Beginning Welding; Advanced Welding; Welding 111; Welding 112; Woodworking.

**At the beginning of each school year, all students are encouraged to purchase a Student Body Card for \$25.00.**

## GRADING SYSTEM AND REPORT CARDS

The evaluation of student achievement is one of the important functions of the teacher. The accepted marking system is as follows:

A - Excellent B - Good C - Average D - Poor F - Failure I - Incomplete

An incomplete is given only in those cases of illness or emergency, by prearrangement, or if the student has not been able to complete his/her assignments. An incomplete must be made up within two weeks or automatically becomes an "F" for that grading period. Make-up work is the complete responsibility of the student. Students who serve as Teacher Assistants will be given a Pass or Fail for each grading period.

Weighted Grades: Tillamook High School students taking honors classes, and/or 100-level or higher college credit courses are rewarded for their efforts. Students taking honors classes will earn 5.0 points for an A, 4.0 points for a B, 3.0 points for a C, 2.0 points for a D, and zero points for an F.

### UNIT OF CREDIT REQUIREMENTS-DIPLOMA

<u>Required Core Classes</u>	Class of: <u>2010-2011</u>	<u>2012-2013</u>
Language Art	4	4
Mathematics	3	3
Science	2	3
US Studies	1	1
World Studies	1	1
Economics	.5	.5
Government	.5	.5
Health Education	1	1
Physical Education	1	1
Fine Arts	2	3
Total Core Requirements	16	18

#### **Total Core requirements:**

<u>Grad Year</u>	<u>Required Core Credits</u>	<u>Required Elective Credits</u>	<u>Total Credits Needed for Graduation</u>
2010-2011	16	9	25
2012-2013	18	7	25

(These requirements could change during the school year, pending board approval)

- Students are required to be scheduled into five (5) classes per semester if they are in an OSAA activity.
- Students going on to most colleges will need 2 years of a second language, plus a grade of C or above in all college prep classes.

#### Yearly Requirements

<u>9<sup>th</sup> Grade</u>	<u>10<sup>th</sup> Grade</u>	<u>11<sup>th</sup> Grade</u>	<u>12<sup>th</sup> Grade</u>
English	English	English	English
Math	Math	Math*	Math*
PE	Biology	US Studies	Econ/Gov
Phys Sci	World Studies	Health	Fine Arts*
Fine Arts	Fine Arts	Fine Arts*	

*\*Three credits of Math required beginning with Class of 2010 and three credits of Fine Arts and three credits of Science required beginning with Class of 2012.*

### **CREDIT BY PROFICIENCY (CBP):**

CBP offers students the opportunity to earn graduation credit by demonstrating proficiency in Oregon State Content Standards and Essential Learning Skills. CPB applies to experiences previously referred to as alternative experiences – such as extended travel, summer experiences, internships, community music, dance, or art etc. CBP also applies to opportunities previously referred to as independent study, advanced performance demonstrations, presentations, portfolios, completed projects, products produced, etc. The teacher and student work together to determine a plan for supervision, facilitation of the experience, and the means for assessment. The teacher determines proficiency and sufficiency of standards required. The process is as follows:

#### **To Earn Credit:**

- The student participates in a dialog with a supervising teacher during which:
  - 1) understanding of identified content and performance standards, **and**
  - 2) evaluation criteria pertaining to the specific credit for proficiency course are established
- The student completes and submits an application or plan as per district policy indicating 1) parent/guardian approval, (2) standards to be assessed, (3) action plan, and (4) evaluation format
- The student application is approved as per district policy by completing CBP agreement form
- The student submits a collection of evidence providing proof of proficiency and sufficiency
- The student earns credit through demonstration of gained knowledge and skills, and reflection on his/her learning
- **Please note: Students must apply for credit by proficiency prior to the experience. Students may not receive credit more than once for the same experience. The CBP plan may qualify for a career related experience or an extended application with additional requirements met.**

### **GRADUATION EXERCISES\*:**

In order for an individual student to participate in the Tillamook High School graduation ceremony, he/she must have completed the following requirements (Board Policy IKFB):

1. A student must have taken all Certificate of Initial Mastery Tests required by the State of Oregon;
2. The student must have attempted all Certificate of Initial Mastery (CIM) tasks as required by the State of Oregon and Tillamook School District No 9;
3. Students must meet all Unit of Credit Requirements as stated by the State of Oregon and the Tillamook School District No 9;
4. Students must have satisfactorily completed all requirements for the Service Learning Project as required by Tillamook School District No 9;
5. Students must meet all required attendance programs from the State of Oregon and Tillamook School District No 9;
6. Students must complete all check-out procedures and meet all time lines as outlined by Tillamook High School No 9;
7. A foreign exchange student may participate (and receive a Certificate of Attendance) by meeting requirements established by the Tillamook High School building administration and counseling staff;
8. A transfer student may participate based upon evaluation of their transcript by the counseling department and a recommendation of the building administration;
9. A special education student may participate based upon the recommendation of a committee which includes members of the counseling staff, building administration, and special education staff.

**\*The last day for a senior to turn in course work for credit, and be eligible to participate in the graduation ceremony, is Senior Checkout Day.**

**SERVICE LEARNING PROJECT:** Service Learning Project due dates and information is available online at [oregoncis.uoregon.edu](http://oregoncis.uoregon.edu) - please see Mr. Reynolds for more information.

### **GUIDANCE AND COUNSELING**

The purpose of the guidance and counseling program is to assist students in their educational, career, and personal-social development. A developmental guidance and counseling program designed for all students:

1. Helps students develop personal decision-making skills and self-acceptance;
2. Interprets data to students, parents, teachers, administrators and others as authorized;
3. Assists in identifying students who have special abilities or needs;
4. Assists students and parents with educational/occupational planning and provides information for obtaining financial assistance when appropriate;
5. Helps students make appropriate choices of school schedules and subjects;
6. Encourages students and parents to utilize available community resources when needed;
7. Assists students in transferring from school to school and from school to employment.

Counselors are available before, during and after school. With the *teacher's permission*, students may come to the guidance office during a class period. It is best to make an appointment with a counselor ahead of time in order to assure prompt service.

### **INSURANCE**

It is recommended that students take the school accident insurance protection offered at the beginning of the year if parents do not have adequate coverage. Students participating in interscholastic athletics and certain classes are required to purchase school insurance. Insurance may be purchased from the office. Accidents must be reported immediately and claims filed appropriately.

### **LIBRARY SERVICES**

The library is open at 7:15 AM and will remain open throughout the day until 3:15 PM. You are encouraged to use the library as much as possible. From time to time, it may be desirable for a student to visit the library during class time to do research. In such cases, the student must first get permission from their teacher and then, upon entering the library, inform the librarian about his/her particular need. Internet access is available through the library for those students who have signed the TSD9 Network Access Agreement form (See Internet Policy, page 20).

### **FOOD SERVICE PROGRAM**

A meal account for students paying full or reduced price for meals may be established with the district. Junior high and high school students are not allowed to charge meals. Upon a student's withdrawal from Tillamook School District #9, the building secretary will check on a student's existing meal account balance. It is the parent's responsibility to provide the district with a forwarding address within 30 days of their student's withdrawal to allow for reimbursement of positive balances. If a positive balance exists, and no contact from the parent has been made within 30 days of the student's withdrawal, Tillamook School District #9 has the authority to retain the funds from the student's account. All negative balances must be paid at the time of the student's withdrawal from the school district.

## **LUNCH ROOM**

The following courtesies should be kept in mind

1. Stay in line in the order in which you arrive (no cutting);
2. Dishes, trays, or silverware should remain in cafeteria and be returned to proper area;
3. All trash should be placed in trash cans and tables left clean;
4. Students who do not practice common courtesy will be referred to the office and may be restricted from the cafeteria.

## **SCHEDULE CHANGES**

Students may request a schedule change during the first week of any given semester. This may be done by working closely with the student's assigned counselor in the counseling office. After the first week of the semester, the student wishing to change a schedule must have administrative approval. Students requesting a change in their schedule after the first week may be required to take a failing grade and be placed into supervised study.

## **SCHOOL TRANSPORTATION**

All students who represent Tillamook High School in any scheduled activity outside of the school district shall travel to and from that activity in transportation approved by the school district. These regulations include those students who ride the rooster's buses, travel with the teams, or are on school field trips. Students must fill out a "Contract for Change in Activities Transportation" sheet when traveling home with someone other than parents. Signatures needed are student, parent, name of person transporting, school administrator and coach.

### **Regulations:**

- a. Students are to remain seated while bus is in motion.
- b. Students shall not extend their hands, arms, or heads through bus windows.
- c. Loud or vulgar language is prohibited.
- d. Windows will be operated with permission of the driver.
- e. Students shall refrain from making noise at all R.R. crossings/stops.
- f. Students are responsible for keeping bus clean and are to refrain from damaging it.
- g. Students will be courteous.
- h. Students who refuse to obey directions of supervisor or driver in charge promptly will receive a written citation initiating disciplinary action.

## **STUDENT BODY CLUB AND CLASS PURCHASES**

All clubs and organizations making purchases through the Student Body accounts, must first obtain a purchase order from the office. This purchase order will be authorized by the advisor, club officer, and the Activity Director and should be accompanied by club or class minutes verifying the expense. All fund raisers and money-collecting must be transacted through the Student Body Accounts.

## **TELEPHONE**

Students will not use the office phone for personal calls except in an emergency and with staff permission. Students will be called out of class only in the case of an emergency. Normally, phone calls for students will be handled between classes, during lunch time, and after school.

### **VALUABLES / PERSONAL PROPERTY**

It is the student's responsibility (at all times, and in all situations) to protect his/her wallet and other valuables from theft. The school is not responsible for any items lost or stolen. If a student must carry a large sum of money, he/she should deposit it into the school safe located in the main office. It is recommended that students do not bring money or valuables to school. Students must keep their lockers locked at all times. The school will not reimburse you for any lost or stolen items.

### **VISITORS**

There will be no student visitors allowed at school during school hours. Any adult (with students attending) wishing to visit the campus will be required to check in at the main office for a visitors pass. No students from other schools or programs will be allowed on campus during regular school hours.

### **FIRE AND EMERGENCY DRILLS**

Fire drills are held at least once a month in cooperation with the building safety officer, administration, and the local fire department to insure students will know what to do if such an emergency should arise. When the alarm goes off, students are to calmly follow the directions of the teacher and exit through the designated fire exits so that they are at least fifty feet from the building. *Do not block* or interfere with any emergency vehicles in the area.

### **HALL PASSES**

Students must have a pass and a vest to enter the hallway during class periods.

## **STUDENT CONDUCT**

### **GENERAL CONDUCT / MISCONDUCT POINTS**

Students have a right to an education free of harassment and/or violence. Any conduct that constitutes harassment will be considered a serious offense and a violation of individual rights. Students will also be held accountable for all school rules when attending school sponsored events on District #9 school grounds. Misconduct and violations of school policies have been assigned specific point values (See Student Behaviors/ Consequences/ Points on pages 30 & 31). Any student who accumulates 75 points in any one semester for misconduct may be suspended pending an expulsion hearing with the superintendent.

### **OUT OF SCHOOL MISCONDUCT**

Off-campus and out-of-school-time conduct that violates the District's Student Code of Conduct may also be the basis for discipline if it has the potential to disrupt or impact the safe and efficient operation of the school or interfere with the rights of others.

### **STUDENT HARASSMENT / HAZING**

Any form of student harassment is considered unacceptable behavior at school and/or during school sponsored events. Hazing, Menacing, Intimidation, Cyberbullying, or any act that injures, degrades, or disgraces a student or staff member will not be tolerated. Any student who engages in such prohibited behavior is subject to disciplinary action and possible referral to law enforcement officials. For additional information regarding these issues, please refer to board policy JFCF and/or ORS 332.072 and OAR 581-021-0045

## **ALCOHOL / DRUG POLICY**

The possession, use, sale or distribution of alcohol, any unlawful drug, drug paraphernalia, or any substance purported to be a drug, including misuse of non-prescription drugs, or misuse of a drug prescribed by a licensed medical practitioner, on school premises, including buses, or at any school function or school-sponsored activity, including preseason and post-season practices, is strictly prohibited. Violations of this policy will result in the following procedures:

**NOTE First, second and third offenses will follow the student from 9th-12th grade. It will not start over at the beginning of each academic year.**

A third-party alcohol and drug screening will need to be scheduled and confirmed with a designated agency, or the parent may schedule a screening with an approved agency, at the parent's expense before re-entering school. The responsibility for treatment for any drug or alcohol abuse rests with the student and his/her family.

### **First Offense**

1. Police notification
2. Five (5) day school suspension
3. Third party drug/alcohol screening.
4. Intervention as recommended by an administrator or designee
5. Thirty (30) day activity suspension from all school sponsored events, athletics, and extra-curricular events.

### **Second Offense**

1. Police notification
2. Ten (10) day school suspension
3. Third party drug/alcohol screening.
4. Intervention as recommended by an administrator or designee
5. Sixty (60) day activity suspension from all school sponsored events, athletics, and extra curricular events.

### **Third Offense**

1. Police notification
2. Suspended pending recommendation for expulsion

**Administration reserves the option to recommend expulsion on any offense.**

## **TOBACCO POLICY**

Student possession, use, sale or distribution of tobacco in any form, or tobacco burning device(s) on school premises including buses, or at any school-sponsored activity, including preseason and post-season practices or activities, is prohibited. Violations of this policy will result in the following procedures:

### **First Offense**

1. Police notification
2. One day suspension
3. Two week activity suspension, including all school sponsored activities and extra curricular events
4. Intervention and/or screening as recommended by the administration.

### **Second Offense**

1. Police notification
2. Three day suspension
3. Two week activity suspension, including all school sponsored activities and extra curricular events.
4. Intervention and/or screening as recommended by the administration.

**Additional offenses will result in additional suspension and/or expulsion.**

**Administration reserves the option to recommend expulsion on any offense.**

### **AFFECTION POLICY**

Tillamook High School is a learning environment for all to enjoy. Demonstrations of affection between students are limited to hand holding at school and at all school-sponsored events. "Making out" at school is inappropriate and disruptive to the educational environment. Students who violate this policy are subject to disciplinary action.

### **CELL PHONES (Reference: Board Policy JFCEB & JFECB-AR)**

Students are encouraged to leave their cell phones at home; however, we recognize that cellular phones are often used for legitimate communication needs outside of class time. Therefore, if communication devices do not cause any disruption or distraction to the school environment, we will allow them. If this privilege is abused, however, we reserve the right to confiscate them. **The expectation of students is that they turn off and put away cell phones during class time and assemblies.** The following steps will occur if students abuse the privilege of having cell phones at school. When a student uses a cell, or a student's cell phone rings, the staff member will confiscate the phone for a period of 24 hours, returning the cell phone the following day at the end of the class period in which the phone was confiscated. If there is a second incident, the phone will be confiscated and held until a parent or guardian can retrieve the phone from the staff member. Subsequent incidents will be referred to the vice principal's office for disciplinary action.

### **CHEATING**

Whenever a student is guilty of cheating and/or plagiarism, the teacher shall collect the student's paper, mark a zero for the work, and notify the parent and office immediately as to the action taken.

### **INTERNET POLICY**

Students are allowed internet access for school research with parent permission. Any student requiring internet access must sign and have parents sign the Tillamook School District #9 Network Access Agreement form. In addition to the District Network Agreement, students agree to the following:

1. Access to e-mail is not allowed
2. Access or posting to social networking sites such as My Space is not allowed.
3. Downloading software, music or videos is not allowed without prior approval.
4. Students will place their internet card on the computer while they are working.

A violation of the TSD9 Network Agreement or THS internet policy will result in loss of internet privileges.

### **LOCKER AND STUDENT SEARCHES**

Lockers are assigned to students for individual use. Only students assigned to a locker will be given the combination. Please do not reveal your locker combination to others. Do not exchange lockers with other students without permission of the building administration. Remember, the locker is school property and may be subject to inspection and/or searches at any time.

According to school board policy (JFG), building authorities have the right to conduct routine searches on school property without notification. This policy is to protect our staff and students from harmful or illegal items that are not in the best interest of our school or the purpose of education. School officials may seize any property deemed injurious or detrimental to the safety and welfare of students and the purpose of providing a good educational experience. Searches could include, but are not limited to, lockers, desks, clothing, backpacks, and vehicles. Legal references: ORS 322.075 and ORS 332.107

## **PROBATION**

A student could be placed on probation if they violate student conduct rules and regulations, accumulate 50 points or more in a single semester, and/or violate specific rules that are serious in nature (like fighting or drugs). Any student who is placed on probation will receive a letter to the parents stating why they are placed on probation and the expectations of remaining a student of good standing here at Tillamook High School. Students who violate the provisions of this probation could be suspended/expelled immediately.

## **RELEASE PERIOD & WORK EXPERIENCE**

Students with a release period and/or work experience period(s) must either leave campus or make arrangements with the Main Office or Counseling Center to remain on campus in a designated classroom or the library. Students will not be allowed to stay on campus unless they attend their assigned place.

## **STUDENT APPEARANCE**

**Dress Code Policy:** The goal of Tillamook High School is to promote a learning and working environment that is comfortable for our students, staff, and community guests.

It is therefore Tillamook High School policy that adequate coverage of the body must be maintained during classroom hours. Clothing must cover the back and the front of the student's torso while standing and sitting. Bare midriff, low necklines that expose cleavage, backless tops, tube tops, any exposed underwear, see-through or transparent clothing, holes exposing underwear or skin, and other offensive clothing and accessories are not allowed. **No hoods shall be worn in the classroom.** Caps or hats may be worn in the classroom at the discretion of staff.

Skirts may be worn to school but must be at least as long as the end of an individual wearer's fingertips when they are extended to one's side while standing, providing it does not otherwise distract or disrupt the learning environment.

Shorts with at least a two inch inseam may be worn but must not be revealing in any form and providing the article does not otherwise distract or disrupt the learning environment.

Clothing decorated or marked with illustrations, words, or phrases that have sexual innuendoes, are vulgar, obscene, ridicule a particular person or group, display drug or alcohol symbols or paraphernalia, advocate violence, or promote behavior violating school conduct standards are not allowed.

If a student's appearance violates the Tillamook High School dress code policy or disrupts or distracts from the teaching/learning process, upon request from high school staff or administration, that student will be required to make modifications before returning to class. The following options are available:

1. Remove or cover the offensive article(s)
2. Return to or call home for an appropriate change of clothes
3. Wear clothing made available by the school

Failure to comply with these dress code guidelines and modification options will result in the following sequence of disciplinary action. The consequences include but are not limited to the following.\*

1. Parent contact to remedy the situation
2. In-School Suspension
3. Out of School Suspension

\*Other discipline as may be appropriate

### **SUPERVISED STUDY**

When, through the process of normal classroom management and discipline, a student fails to improve his/her behavior, the teacher may choose to place a student on a Behavioral Management plan. If the student chooses to continue his/her disruptive behavior, the following consequences will occur.

The student will be placed on a five-step Behavior Management Plan that could result in removal from the class with a failing grade. The student will be placed in Supervised Study for the remainder of the semester and will lose the credit for the class. Students placed in Supervised Study will bring school work to that class for the remainder of the term. Students will not be allowed to eat, drink or sleep in this class at any time. Any referral from this class will result in an automatic out of school suspension, and a conference with the student, parent, and the building administration.

### **SUSPENSION / EXPULSION**

A suspension may be from one (1) to ten (10) days, and may be in-school or out-of-school. Students receiving 75 points or more in any given semester may be expelled on the recommendation of the building administration. However, students can be expelled and/or suspended at any given time. Those students who are suspended and/or expelled are not allowed to participate in school activities, athletics, nor are allowed to be on school property without permission of the building administration.

### **WEAPONS**

It is a violation of school rules and state law to possess any of the following items in school, or on any school property: Knives, firearms of any type, live ammunition, incendiary devices, razors or razor blades, brass knuckles, saps, billies, Asian fighting equipment (death stars, fighting sticks, etc.), stun guns, tear gas or any other device used, intended, or designed to inflict tissue damage, or to incapacitate an individual. Students found in possession of these devices will be subject to disciplinary action.

### **WEDNESDAY NIGHT SCHOOL (WNS)**

Wednesday Night School meets from 3:30 to 5:30 PM most weeks of the school year. **It is the student's responsibility to plan for Wednesday Night School in advance. Dates will not be changed.** Any student who does not attend WNS due to *any* reason (work, trips, etc.) will receive a consequence of a one-day suspension.

### **SPECIAL NOTE:**

Skateboards are not allowed to be used on school property. Students must secure their skateboards in their lockers or in the office during school hours.

Electronic Devices: School is not responsible for any stolen items such as IPODs, MP3 players, cell phones or CD players. Students are discouraged from bringing them to school or using them on school grounds. *All devices used at inappropriate times may be confiscated.*

Personal Items: Personal items such as clothing, backpacks, etc. are not the responsibility of the school. If stolen we will not be responsible for replacement of such items.

**STUDENT BEHAVIORS/CONSEQUENCES/POINTS**

Reasonable, acceptable conduct is expected of all students. Behavioral problems will result in the following actions. In addition, misconduct will be assigned a point value according to the table below. Any student who accumulates 75 points in any one semester may be suspended pending an expulsion hearing with the superintendent.\*

<u>PROBLEM</u>	<u>INCIDENT</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>POINTS</u>
Absence-unexcused	First	Detention		5
	Repeated	WNS & refer to truant officer	Expulsion	
Automobile misuse	First	Warning		10 - 20
	Repeated	Right to have car at school revoked		
Defiance of authority/ Insubordination	First	Detention	Suspension	10 - 20
	Repeated	Short suspension	Expulsion	
Disorderly conduct (unless violent)	First	Detention	Suspension	10 - 20
	Repeated	Suspension	Expulsion	
Explosive devices (firecrackers/ fireworks)	First	Short suspension	Expulsion	10 - 20
	Repeated	Expulsion	Expulsion	
Extortion	First	Long suspension Police notified	Expulsion	25
	Repeated	Expulsion	Expulsion	
Failure to serve Lunch Detention	First	WNS		10
	Repeated	Short Suspension	Expulsion	
Failure to serve Wednesday Night School	First	Suspension		10
	Repeated	Suspension	Expulsion	
False fire alarm/ bomb threat	First	Expulsion Police notified		75
Fighting	First	Suspension		25 - 50
	Repeated	Suspension	Expulsion	
Firearms	First	Expulsion		75
Forgery	First	Inform parents	Suspension	10 - 20
	Repeated	Inform parents	Expulsion	
Gambling	First	Inform parents	Suspension	10
	Repeated	Inform parents	Expulsion	

Improper display of affection	First Repeated	Warning WNS	Suspension	5 - 10
Infraction occurring on field trips/extracurricular activities	First Repeated	WNS Suspension	Expulsion	10
Leaving closed campus other than at lunch (truancy)	First Repeated	Detention Suspension & refer to truant officer	Expulsion	5 - 10
Alcohol/tobacco drugs violation	First Repeated	Suspension Expulsion	Expulsion	5 - 50
Physical assault	First	Short suspension Notify police	Expulsion	50
	Repeated	Notify police	Expulsion	
Physical assault of faculty or staff	First	Expulsion		75
Possess/use of dangerous or inappropriate device	First	Short suspension	Expulsion	10 - 50
	Repeated	Long Term Suspension		
Theft	First	Short suspension Police notified	Expulsion	20
	Repeated	Long suspension Police notified	Expulsion	
Threats and Harassment	First	Conference	Suspension	20
	Repeated	Suspension	Expulsion	
Vandalism	First	Restitution	Expulsion	50
	Repeated	Restitution Suspension	Expulsion	
Vulgarity/Swearing	First	Detention	Suspension	10 - 20
	Repeated	Suspension	Expulsion	
Weapons/knives	First	Expulsion		75

**\* Expulsion and/or Discipline Action is based upon the accumulation of points, but is subject to administrative review and the discretion of the building administration.**