

# REGISTRATION FORMS CHECKOFF SHEET - *Secondary*

## NEW STUDENTS

- ✓ Registration Card
- ✓ Health Record Questionnaire
- ✓ Dental Sealant Permission Form (TJHS only)
- ✓ Parent Custody Notification
- ✓ Residency Questionnaire
- ✓ Local Field Trip Permission Form (TJHS only)
- ✓ Network Agreement (7<sup>th</sup> / 9<sup>th</sup> grade)
- ✓ Permission to Release Records
- ✓ Confidential Prior Services & Placement Info
- ✓ Recent Arrivers
- ✓ Home Language Survey (from school, as needed)

## RETURNING STUDENTS

- ✓ Student Profile Page (from school office)
- ✓ Health Record Questionnaire
- ✓ Dental Sealant Permission Form (TJHS only)
- ✓ Parent Custody Notification
- ✓ Residency Questionnaire
- ✓ Local Field Trip Permission Form (TJHS only)
- ✓ Network Agreement (7<sup>th</sup> / 9<sup>th</sup> grade)

TILLAMOOK School District #9

Teacher: \_\_\_\_\_ Grade: \_\_\_\_\_

**HEALTH QUESTIONNAIRE**

STUDENT'S NAME: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ COUNTRY OF BIRTH: \_\_\_\_\_

STUDENT'S ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

 **MY CHILD HAS A MEDICAL CONDITION WHICH MAY REQUIRE ATTENTION AT SCHOOL (MEDIC ALERT)****DOES YOUR CHILD HAVE ANY OF THE FOLLOWING?****CIRCLE ONE****Hearing Problem** NO YES**Speech Problem** NO YES**Dental Problem** NO YES

\_\_\_\_\_ Has your child been seen by a dentist or dental hygienist in the past 12 months? NO YES

**Vision Problem** NO YES

\_\_\_\_\_ Has your child been prescribed Glasses or contact lens? NO YES

**Allergies**  Environmental (dust, etc.)  Insect Allergy NO YES Food Allergy \_\_\_\_\_  Medicine Allergy \_\_\_\_\_ Severe allergic reaction, that a doctor/nurse practitioner

\_\_\_\_\_ has prescribed an Epipen or Epipen Jr? NO YES

**Diabetes** (if yes, please circle) Type 1 Type 2 Other NO YES**Digestive Problems** (Ulcer, Colitis, Vomiting, etc.) NO YES**Heart Condition** NO YES

\_\_\_\_\_ If yes, what is the medical diagnosis?

**Asthma or Other type of breathing problem** NO YES**Epilepsy or Seizure Disorder** NO YES

\_\_\_\_\_ If yes, what kind of seizures?

**Cancer** – has your child ever been diagnosed with cancer? NO YES

\_\_\_\_\_ If yes, what type of cancer? Is your child still being treated for cancer? YES NO

**Headaches which are frequent or severe?** NO YES

\_\_\_\_\_ If yes, what helps your child when a headache occurs?

**Has your child had one or more previous head injuries or concussions?** NO YES

\_\_\_\_\_ If yes, when did this occur?

**Blood Disorder** (Anemia, Hemophilia, Bleeding Disorder) NO YES**Cerebral Palsy** NO YES**Orthopedic (Bone) Problem** NO YES**Bowel or Bladder Problem** NO YES**Kidney Problem** NO YES**Skin Problem** (eczema, hives, etc.) NO YES

\_\_\_\_\_ If yes what type of skin problem?

**Special Diet** NO YES

If yes, type of diet: \_\_\_\_\_ Only students with the appropriate medical documentation on file at school can have food substitutions in the school breakfast/lunch program.

**Learning Difficulties** NO YES

\_\_\_\_\_ If yes, please describe:

**Attention Deficit Disorder or ADHD** NO YES**Does your child have any other health concerns not listed above?** NO YES

\_\_\_\_\_ If yes, please describe:

**\*\*A medication form must be filled out for all medication taken during school.****\*\*To protect your child, this information will be shared with school staff working with your child.**

If you would like to speak to the health nurse regarding any special health needs your child may have, please leave a message at the school office or call the Tillamook Health Department at 503-842-3900.

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_

 **NO MEDICAL CONCERNS**



TILLAMOOK SCHOOL DISTRICT NO. 9

2510 – 1<sup>st</sup> Street

Tillamook, Oregon 97141

**PARENT CUSTODY NOTIFICATION**

By law, if parents are legally separated or divorced, each parent has equal rights to the custody of the child/children **UNLESS** a parent has a court order that indicates which parent has custody of the child/children.

The school **MUST HAVE A COPY OF THE COURT ORDER** on file, otherwise, either parent may check the child out of the school with proper identification.

If a parent comes in with a court order stating current custody over the enrolling parent, they may take the child/children after documents are verified, as needed, and after every effort has been made to reach the enrolling parent by phone.

I have read the above statement of the law.

<b>Student's Name</b>	<b>Grade</b>
_____	_____
_____	_____
_____	_____
_____	_____

**Signature of Parent/Guardian**

**Date**

# TILLAMOOK SCHOOL DISTRICT 9

## Student Residency Questionnaire

*Your child may be eligible for additional educational services through Title I Part A, Title I Part C-Migrant, and/or Federal McKinney-Vento Education Act. Eligibility can be determined by completing this questionnaire.*

**1. Are you and/or your family in any of the following situations? Check if true**

A. Student staying with friends or couch surfing **and** not living with parent/guardian

B. Staying in a shelter or transitional housing

C. Sharing housing with others due to loss of housing, money difficulties or similar reason

D. Living in a car, park, campground, RV, public space, abandoned building, or housing not appropriate for your family

E. Temporarily living in a motel or hotel

**2. Have you moved across school districts in the past 3 years with the intent to work in any type of fishing, agriculture, forestry (logging/mill work), dairy, or other related seasonal or temporary jobs?**

Yes

**STOP**

**If you did not check any boxes, stop and do not continue. Turn the form in with the rest of your registration packet.**

**If you did check any of the boxes in section 1 or 2 above, please continue filling out the form.**

3. Student Name			M/F	D.O.B.	Grade	School Name
First	Middle	Last				

**4. Are there other children in the home?**

(Check one)  Yes  No      How many? \_\_\_\_\_

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**Print** Parent/Guardian Name Signature Date

\_\_\_\_\_  
Phone number where you can be reached

**Please submit this form with your registration packet.**

\*\*\*\*\*  
**For District Use Only:** If parent has checked boxes in #1 or #2, make copy for school counselor.  
Return original form to Cassie Thiemens at the District Office.

**Telecommunications Network Signature Page  
Tillamook School District 9  
2510 First Street  
Tillamook, OR 97141**

The immediate section below is to be completed and signed by **all USERS** of the Tillamook School District Telecommunications Network.

I have read the terms of the Tillamook School District Telecommunications Network Guideline/Agreement. I have understood these terms. I understand that this is a legally binding contract and that my privileges as a user on the Tillamook School District Telecommunications Network can be revoked by the Network Manager at any time if I fail to abide by the provisions of the agreement.

Print Name : \_\_\_\_\_ Student's ID#: \_\_\_\_\_

Student's Grade: \_\_\_\_\_ Student's Graduation Year: \_\_\_\_\_

**The signature area below is to be completed and signed by the parent or guardian of the student requesting access to the Tillamook School District Telecommunications Network.**

As the parent or guardian of the student named above, I take responsibility for the conduct of this student on the Tillamook School District Telecommunications Network and will see to it that she or he understands and abides by the provisions in the Tillamook School District Telecommunications Network Guideline/Agreement. I have understood these terms. I understand that this is a legally binding contract and that the privileges as a user on the Tillamook School District Telecommunications Network can be revoked by the Network Manager at any time if I fail to abide by the provisions of the agreement.

Print Name: \_\_\_\_\_

Parent: \_\_\_\_\_ Guardian: \_\_\_\_\_ (check one)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Network Access Guideline Agreement**

The Tillamook School District Electronic Information Network System has been created for the purpose of supporting educational activities for students and staff. It is not intended as a means of creating a first amendment forum for free expression of speech. The district dedicates the property comprising the Tillamook School District Electronic Information Network System and grants access to it by users only for the educational activities authorized under this agreement and guideline and the specific limitations contained therein. The Tillamook School District Electronic Information Network System encompasses all electronic information access mediums, including and not limited to Bulletin Board System (BBS's), Internet access through the Tillamook School District "Internet Service Provider" (ISP) or other private/commercial ISPs, modem usage for dial-in, dial-out, download or upload purposes.

Access to the Tillamook School District Electronic Information Network System from school sites is limited to officially enrolled students and employees of Tillamook School District, as approved by the Technology Committee and the Network Manager. It is understood that offering access to anyone else constitutes a gift of public monies and puts the district in conflict with the commercial providers, direct violations of state law. Dial-in access (using modems from non-district sites) to the Tillamook School District Electronic Information Network System will initially be limited to staff as directly related to their jobs.

During this age of information, it is fundamental that students and employees develop electronic research skills. The board expects that staff will blend thoughtful use of such information throughout the curriculum and that the staff will provide guidance and instruction to students in the appropriate use of such resources. Staff will use the guidelines cited by the Curriculum and Technology Committee for the selection of instructional materials to guide use of electronic and telecommunication resources with students.

Students are responsible for good behavior when using electronic resources and networks just as they are in a classroom or school hallway. Communications on networks are often public in nature. School rules for behavior and communications also apply to these networks to conduct research and communicate with others. Access to Tillamook School District Electronic Information Network services will be provided to students and staff who agree to act in an appropriate and responsible manner.

Independent student use of the Tillamook School District Electronic Information Network System will be permitted upon submission of permission and agreement forms submitted by students, with parental consent forms.

Access to telecommunications will enable students and staff to explore thousands of libraries, databases, and bulletin boards while exchanging messages with people throughout the world. The board believes that the benefits to students and staff from access to electronic information resources and opportunities for network, collaboration exceed the potential disadvantages. Ultimately, parents and guardians of minors are responsible for setting and conveying standards for their children to follow when using media and information resources. To that end, Tillamook School District support and respect each family's right to decide whether or not to apply for student access.

In addition, use of the Tillamook School District Electronic Information Network System by students and staff is subject to the Tillamook School District Internet Acceptable Use Guideline as outlined in the procedures section of this guideline.

### **Internet Acceptable Use Procedures/Guideline**

#### **General:**

1. Use of the Tillamook School District Electronic Information Network System must be in support of education and research and be consistent with the mission of the district. The district reserves the right to prioritize the use and access to the network system.
2. The Tillamook School District Electronic Information Network System must conform to state and federal laws, network provider policies and licenses, and district policies. Use of the Tillamook School District Electronic Information Network System for commercial solicitation or personal financial gain is prohibited. Use of the

Tillamook School District Electronic Information System for charitable purposes must be approved in advance by the District Office.

3. The Tillamook School District Electronic Information Network System constitutes public facilities and must conform to all rules of the Public Disclosure Commission regarding political candidates, political issues, or ballot measures. Use of the Tillamook School District Electronic Information Network System for personal political agendas is prohibited.
4. No use of the Tillamook School District Electronic Information Network System shall disrupt the operation of the system; no part of the system components, including hardware or software, shall be destroyed, modified or abused in any way.
5. Malicious use of the Tillamook School District Electronic Information Network System to develop programs that harass other users, such as viruses, gain unauthorized access to any computer or computing system and/or damage the components of a computer or computing system is prohibited.
6. Malicious use that disrupts the use of the Tillamook School District Electronic Information Network System, or the productivity of any of its employees or students will result in disciplinary action.
7. Any attack on the Tillamook School District Electronic Information Network System, or any of its employees or students, that originates from outside or within the Tillamook School District Electronic Information Network System, will result in disciplinary action.
8. Users are responsible for the appropriateness and content of the material they transmit or publish on the Tillamook School District Electronic Information Network System. Hate mail, chain mail, mail bombs, harassment, discriminatory remarks, or other antisocial behaviors are expressly prohibited.
9. Use of the Tillamook School District Electronic Information Network System to access store, or distribute obscene, vulgar, lewd, plainly offensive or pornographic materials is prohibited.
10. It is important to understand that the Internet contains resources and information that may be considered offensive, obscene, inappropriate, and/or pornographic to some users. Tillamook School District staff will be diligent about working with students to assure that the information and resources they use conform to district policies and goals. However, students may at times access network services without the direct supervision of teachers as in a school library. Students will be held personally responsible for any objectionable, obscene or pornographic information which they might access and are expected to exercise the same judgment and responsibilities as expressed by district goals and procedures.
11. The use of chat programs and subscriptions to mailing lists, chat groups and commercial on-line services and other information services must be justified to the Curriculum and Technology Committee and pre-approved by the Superintendent or designee.
12. Diligent effort must be made to conserve system resources. For example, use of the network during peak afternoon hours should be limited to necessary tasks and dial-in access, if available, must be limited to the hours between 4:00 p.m. and 7:00 a.m. Users should frequently delete their personal E-mail and their unused files. No person shall have access to the Tillamook School District Electronic Information Network System without having received training and signed Network Access Permission form. Students must have the approval of a parent/guardian.

## **Supervision/Security**

1. Tillamook School District Electronic Information Network System accounts are to be used only by the authorized owner of the account or the authorized purposes. Users may not share their account number or password with another person or leave an open file or session unattended or unsupervised. Account owners are ultimately responsible for all activity under their account.

2. Users shall not seek information, obtain copies, or modify files, data, or passwords belonging to other users; misrepresent other users on the system; or attempt to gain unauthorized access to the system.
3. Nothing in these regulations is intended to preclude the supervision of the system while under the direction of the teacher or other approved user acting in conformity with district agreement and procedures.
4. For security and administrative purposes, the district reserves the right for authorized personnel to review system use and file content and edit or remove any material which they believe is unlawful, obscene, abusive, or otherwise objectionable. In such events, the district's Network Manager reserves the right to disconnect the user account or hardware to prevent further unauthorized activity.
5. Communications may not be encrypted so as to avoid security review.
6. Users should change passwords regularly and avoid easily guessed passwords.

### **Personal Security**

1. Personal information such as addresses and telephone numbers should remain confidential when communicating on the system. Students should never reveal such information without permission from their teachers or other school official.
2. Students should never make appointments to meet people in person that they have contacted on the system without district and parent permission.
3. Students should notify their teacher or other school official whenever they come across information or messages that are dangerous, inappropriate or make them feel uncomfortable.

### **Copyright**

1. The unauthorized installation, use, storage, or distribution of copyrighted software or materials on district computers is prohibited.

### **Sanctions**

1. Violations of any of district policies and/or procedures may result in immediate loss of access to the Tillamook School District Electronic Information Network System.
2. Additional disciplinary action may be determined at the building level in accordance with existing practice regarding inappropriate use, language and/or behavior.
3. When applicable, law enforcement agencies may be involved.

### **Hold Harmless**

1. The district will not be liable for any direct or indirect, incidental, or consequential damages, costs, expenses or fees which may be suffered or incurred due to information gained and/or obtained as a result of the use of the Tillamook School District Telecommunication Network.
2. The district does not guarantee that the network will be error free or that services will be uninterrupted. The district will not be liable for any direct or indirect incidental or consequential damages, costs, expenses or fees which may be suffered or incurred due to loss of data or inability to use the Tillamook School District Informational Network System.