

## **TILLAMOOK SCHOOL DISTRICT NO. 9**

**2510 1<sup>st</sup> Street  
Tillamook, OR 97141**

Students in the Tillamook School District, like members of any community, have both rights and responsibilities. It is the obligation of the School District to protect those rights and insist upon those responsibilities so that all members of the school community - students, parents, teachers, administrators and school board - know what is required. By working together under clearly stated and consistently enforced regulations, we can continue and improve Tillamook's tradition of firm and fair discipline.

### **STUDENT RIGHTS**

A RIGHT is something which belongs to you and cannot be taken away by anyone. Your classmates and teachers have the same rights. Here are some of your important rights.

You have the right to equal educational opportunity.

You should not be treated unfairly because you are tall or short, male or female, have blond or black hair or because it takes you a little longer to get the right answer.

You have the right to be treated fairly and with respect and dignity.

You have the right to be safe at school; free from threats, harassment or intimidations.

You have the right to appeal and due process when involved in disciplinary actions.

### **STUDENT RESPONSIBILITIES**

Attend school regularly and punctually. Excuses for absence must be in writing or otherwise confirmed by a parent or guardian. Absences are excused for (a) illness, (b) emergencies beyond student control, or (3) appointments, family trips or school activities all of which must be prearranged. All other absences are unexcused.

Be self-controlled, reasonably quiet and non-disruptive in classrooms, hallways, study areas, on school property and at school activities.

Obey all school bus rules. Be self-controlled and non-disruptive while going to and coming from school and while waiting for school buses.

Be clean and dress in compliance with school rules of sanitation and safety and in a fashion that will not disrupt classroom procedures.

### **PARENT RESPONSIBILITIES**

Recognize and accept primary responsibility for your child's conduct both in school and out.

Send your child to school as required by Oregon Law (ORS 339.020). Exceptions are defined in ORS 339.030.

Make certain your child's attendance at school is regular, punctual and all absences are properly excused.

Insist that your child is clean, dressed in compliance with school rules of sanitation and safety and in a fashion that will not disrupt classroom procedures.

Be sure your child is free of communicable diseases and in as good health as possible.

Guide your child from the earliest years to develop socially acceptable standards of behavior, to exercise self-control and to be accountable for his/her actions.

Teach your child, by word and example, respect for law, for the authority of the school and for the rights and property of others.

Know and understand the rules your child is expected to observe at school; be aware of the consequences for violations of these rules and accept responsibility for your child's actions.

Instill in your child a desire to learn. Encourage a respect for honest work and an interest in exploring broader fields of knowledge.

Become acquainted with your child's school, its staff, curriculum and activities.

Attend parent-teacher conferences and school functions.

Communicate your concerns to school officials.

### **TEACHER AND STAFF RESPONSIBILITIES**

Demonstrate a personal enthusiasm for teaching and learning and a genuine concern for the individual student.

Plan each day so that it is interesting, challenging and rewarding.

Guide learning activities so students learn to think and reason, assume responsibility for their actions and respect the rights of others.

Recognize and accept responsibility for student discipline. Each teacher has primary responsibility and authority for student conduct.

Participate in the establishment of school rules and regulations regarding student behavior. Explain these rules to students and require observance of them.

Be fair, firm and consistent in enforcing school rules in classrooms, hallways, restrooms, school buses, on the school campus and at all school-sponsored activities.

Command respect and insist on courteous and prompt responses to directions and corrections.

Give positive reinforcement for acceptable behavior.

Demonstrate, by word and personal example, respect for law and order and self-discipline.

Refer to a counselor or administrator any student whose behavior requires special attention.

Inform parents regarding student achievement, behavior and attendance. Consult with parents regarding such matters affecting the student's welfare at school.

### **PRINCIPAL RESPONSIBILITIES**

Create the best teaching/learning situation possible, exercising all authority assigned by the Superintendent and School Board.

Organize school schedules and teaching assignments and require effective classroom management and instruction.

Take leadership in establishing reasonable rules and regulations for the well-ordered operation of the school.

Make these rules and regulations known to and understood by students, parents and all school

Give full support to the school staff in carrying out their responsibilities for enforcing discipline in accordance with district policy and Oregon law.

Regularly inform the staff and students of the appraisal and overall school discipline picture.

Advise staff members through conferences and the evaluation process of their individual effectiveness in student discipline.

Plan for and direct the receiving of teacher or counselor referrals of students with behavior problems. Confer with these students, communicate with parents and set up cooperative procedures for bringing about modification of the student's behavior. Follow up with referring staff.

Be fair, firm and consistent in all decisions affecting students, parents and staff.

Demonstrate, by word and personal example, respect for law and order, self-discipline and genuine concern for all under your authority.

Become acquainted with students by visiting classrooms and attending school activities.

Promote and maintain an open line of communication between school and home.

### **SCHOOL BOARD/SUPERINTENDENT/DISTRICT ADMINISTRATOR RESPONSIBILITIES**

Maintain an effective staff at all levels.

Inform the community what is expected of Tillamook students and the consequences if rules are violated.

Give full support to the staff charged with the responsibility for enforcing discipline in accordance with District policy and Oregon law.

Develop programs which provide for students with special needs.

Be fair and consistent in making the final decisions regarding those students whose behavioral problems have been appealed from individual schools to the Superintendent and School Board in accordance with District policy and Oregon law.

Inform the principals of complaints relative to discipline in their school.

### **ENFORCEMENT**

Violation of school rules, based on severity and frequency, may result in reprimand, warning, detention, removal of privileges, suspension or expulsion. Spanking is not authorized. In matters other than minor and routine instances, parents will be involved and informed. In all cases of suspension or expulsion, due process procedures will be not less than those required by District policy and law. In addition to rules and regulations of District 9 as outlined here, students are expected to obey the laws of Oregon and the United States. On school property, violations of public laws in the following categories will result in disciplinary action taken by school authorities regardless of whether or not criminal charges are pressed: arson; assault; burglary; bomb threats; extortion or blackmail; larceny; vandalism; robbery; sale, possession or use of alcoholic beverages or illegal drugs; trespassing; unlawful interference with or harassment of school authorities.

Comments/Questions may be directed to: Supt Randy Schild, (503) 842-4414 option #2.