

**TILLAMOOK SCHOOL DISTRICT NO. 9
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

2016-17-1

District Administration Office

August 8, 2016

BOARD MEMBERS:

_____ Dave Hollandsworth
___X___ Stephanie Hurliman
___X___ Michelle Gordon
___X___ Kris Lachenmeier
___X___ Eva Manderson

ADMINISTRATION:

___X___ Randy Schild, Superintendent
___X___ Shannon Farrier, Finance Director

MINUTES

Staff Present: Marla Hawley, Donna Minard, Kathy Forbes, Brian Reynolds

The August 8, 2016, board meeting was called to order at 5:30 p.m. by Stephanie Hurliman. The meeting opened with the Pledge of Allegiance and District Mission Statement. The agenda was accepted as presented. There were no Comments from the Audience on Non-Agenda Items.

Election of 2016/17 Board Chair and Vice-Chair

MOTION (08/17-1) by Kris Lachenmeier to nominate Stephanie Hurliman for the position of Board Chair, seconded by Michelle Gordon. Carried.

MOTION (08/17-2) by Stephanie Hurliman to nominate Eva Manderson for the position of Board Vice-Chair, seconded by Michelle Gordon. Carried.

SPECIAL REPORTS

Superintendent's Report

- Preschool Promise. This is being worked on all summer. It is a really good plan that will benefit 60 preschool age children in three programs: Liberty/ELC/Wilson. The Liberty program will have 20 students – 15 free/5 paid; Wilson will have 10/10. Transportation will be provided for Liberty/Wilson students. The district will be purchasing the Head Start bus at a good price and have agreed to transport Head Start students to field trips for 5 years. "Tillamook Preschool Promise" will be printed on the side of the bus. The programs will run on the school schedule.
- Summer Projects, Maintenance Overview. The report was emailed to the Board.
- Staffing Changes – 85 people have been hired, resigned/retired or changed positions. This is one of the years with a lot of change. There are 40 new staff members. Kudos to Crissy Weber who keeps the paper moving!
- Welcome Back Meeting, August 29.

Finance Report

Shannon Farrier gave the financial report. There is not much activity to report for July. It looks like we will use very little of the reserve fund; there is a 90-day window to capture additional revenue. Group HRA utilization rate looks to be about 4.27%, less than last year. Insurance premiums will fully paid again in 2016/17. The savings to employees is significant. Most of the things on the maintenance list have been taken care of. Jay is doing an incredible job of watching the Project List.

Board Member Reports

There is not much that goes on in the summer! East School updates.

Association Reports

OSEA – Kathy attended a great conference in June.

TEA – Brian Reynolds reported he is hoping teachers are ready to start back up. There are about 15 exchange students.

ACTION ITEMS

Consent Agenda

MOTION (08/17-3) by Kris Lachenmeier, seconded by Michelle Gordon that the Board of Directors approve the Consent Agenda as presented including the minutes from the June 13, 2016, Budget Hearing and Board Meeting; Personnel Actions including approving the retirements of Kristine Hodgdon, Liberty Sp Ed EA, effective 8/1/16; accepting the resignations of Kris Fox, THS custodian, effective 8/10/16, and Alexis Tyler, grant assistant, effective 6/30/16; approve hiring teachers Mariah Vander Schaaf and Timothy Thompson, both East 5th grade, and Laura Briney, East counselor, all effective 8/26/16, Erin Matthews, THS math (temporary), effective 8/29/16, Melanie Hopkes, grant assistant, effective 8/15/16, and extra duty contracts for 2016/17 for Robb Ellis, THS TAG asst, Kelsey Petty THS asst girls basketball coach, Nathan Bentham and Greg Werner, THS asst football coaches, and Shelley Hurliman, THS freshman advisor; and approve the 2016/17 Out of District transfer request(s) for I. Bruce, R. Bruce, Z. MacBean, and M. Talerico from NKN or NVSD to TSD9, and for K. Fouche, K. Barham., R. Barham, and S. Barham from TSD9 to NVSD. Carried.

Resolution 2017-01, Organization of the 2016-2017 School Board

Each year the Board of Directors is required to approve certain operational procedures and designations to be in place for the following school year. The Organizational Resolution includes the appropriate designations for the functions of the Tillamook School District.

MOTION (08/17-3) by Michelle Gordon, seconded by Eva Manderson that the Board of Directors adopt Resolution 2017-01, Organization of the 2016-2017 School Board, as presented. Carried.

A first reading was held on the following policies, which will be presented for final action as part of the Consent Agenda in September.

Revise Policies in Section A/B, Board Governance and Operations

BBAA, Individual Board Member's Authority and Responsibilities
BBC, Board Member Resignation
BD/BDA, School Board Meetings / Regular Board Meetings
BDC, Executive Sessions
BFC, Adoption and Revision of Policies

Revise Policy DLBA/DLBA-AR, Emergency Advance Salary Payments

Per board policy, employees have been allowed to take emergency salary draws mid-month, rather than waiting to get paid on the last working day of the month. Each year the first three employee draws have been provided at no cost to the employee and were approved by the superintendent. Additional requests have required Board signature and have been allowed at a \$15 cost to the employee. After discussing the current policy and practice within Tillamook School District, the recommendation was to limit the allowable number of emergency draw requests to three, per employee, per year. All requests may be approved by the superintendent and will not require Board approval or action. No additional draws will be allowed past the three requests each year.

DISCUSSION / INFORMATION ITEMS

- Grants/Foundation Update. The report was included in the packet. The Dental Grant will be nice for kids.
- Special Ed Updates – Reports were included in the packet: 2015/16 Restraint and Seclusion Report; SPR&I 2016 Determinations Report – School Age (2015/16)
- 2016/17 School Calendar
- 2016/17 Board Meeting Calendar
- School Registration Information, August 16 – 17 – 18 (all schools). ALL Elementary students will attend registration at East Elementary School
- Back to School Inservice Week Schedule – DRAFT
- Budget Committee Vacancy
- Annual Report on English Language Learners – Web Link

The board meeting adjourned at 6:00 p.m.